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Regulations

of operation of the State Atomic Energy Corporation Rosatom Corporate Personal Electronic Trading Platform of United Electronic Trading Platform, JSC

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РОСЭЛТОРГ

TABLE OF CONTENTS

1. Basic terms 4
2. General provisions 10
3. Use of electronic documents on the electronic trading platform 11
4. Rights and obligations of the Parties 12
5. Registration and accreditation on the ETP 20
6. Accreditation for participation in SMEs procedures 27
7. Forms of procurement procedures 27
8. Procurement bid security for participation in SMEs procedures 28
9. Publication of the notice of the procedure 29
10. Publication of a notice of the SMEs procedure 30
11. Refusal to perform procurement procedure 30
12. Bid submission for participation in the procurement procedure 31
13. Opening access to bids of participants 34
14. Submission of requests for clarification of the provisions of participants' bids and receiving responses to such requests 35
15. Submission of requests for clarification of the provisions of the documentation on the procurement procedure. Submission of requests for clarification of the results of the procurement procedure 35
16. Return the procedure to the bids submission stage 37
17. Conducting the selection stage of bids consideration 37
18. Request for minimum prices 38
19. Conducting the evaluation stage of bids consideration 39
20. Consideration and evaluation of the first parts of the bids for participation in the SMEs procedure 40
21. Consideration and evaluation of the second parts of the bids for participation in the SMEs procedure 42
22. Price proposals comparison in SMEs procedures 43
23. Submission of additional price proposals in SMEs tender 44
24. Request for quotations for SMEs 45
25. Summing up of the procurement results of the SMEs procedures 45
26. Removal of participants 47
27. Auction / Reverse auction 47
28. Auction SMEs 53
29. Tender 54
30. Request for proposals 57
31. Request for quotations 61
32. Price monitoring 63
33. Qualifying selection 64
34. Pre-selection 65
35. Simplified procurement 65
36. Procurement in the execution of profitable contracts 68
37. Multi-stage procurement procedures 70
38. Procurement procedures with multiple customers and multiple winners 72

39. Conducting rebidding 72
40. Suspension and resumption of a lot in the presence of rebidding 73
41. Negotiating 76
42. Publication of the minutes of pre-contractual negotiations 76
43. Contract conclusion in electronic form 77
44. Cancellation of protocols 78
45. Liability of the parties 78
46. Confidentiality 79
47. Force Majeure 80
48. Dispute Resolution 80
49. Opening and maintaining accounts by the Operator of an electronic trading platform for conducting transactions to ensuring participation in procurement procedures in electronic form 80
50. The procedure for the provision of technical support services for users on the ETP and ensuring the quality of services provided by the technical support of the ETP Operator 84

1. Basic terms

Automated system, AS – hardware and software complex operator of an electronic trading platform, developed in accordance with the requirements of current legislation, as well as in accordance with the Unified Industry Procurements Standard (procurements regulations) State atomic energy corporation «Rosatom», and intended for conducting procurement procedures in electronic form (auction / reverse auction, tender, request for proposals, request for quotations, pre-selection, SMEs auction, SMEs tender, SMEs request for proposals, SMEs request for quotations, simplified procurement, procurement in the execution of profitable contracts).

Administrator – a user of an organization registered by an operator of an electronic trading platform, having all the powers provided for by the Operator's AS, including registering an organization, providing access to a personal account to other users of his organization.

Registration – granting the supplier the right to work in the closed part of the Operator's AS (the Participant - the right to participate in procurement procedures, the Customer / Organizer - the right to carry out procurement procedures) in accordance with the provisions of this Regulation.

Atomic clock – tool for synchronizing the time of the server of the electronic trading platform, synchronization with which is carried out by contacting the AS of the electronic trading platform to one of the exact time servers using the NTP (Network Time Protocol - network protocol for synchronizing the internal clock of a server or computer); synchronization is carried out daily, once a day.

Blocking subaccount – subaccount of the supplier's account used by the operator of the electronic trading platform to block funds transferred by the supplier to the account of the operator of the electronic trading platform in order to ensure the supplier's participation in the procurement procedures placed on the electronic trading platform in electronic form.

Abnormal situation – technical failure, DDoS attack and other situations that led to the complete or partial lack of operability of the Operator's AS.

Procurement documentation (procurement documentation, procurement procedure documentation) - a set of documents containing the necessary and sufficient information for participation in the procurement, including on the subject of the procurement, requirements for the procurement Participants, conditions of participation and rules for the procurement procedure, rules for the preparation, registration and bids submission, rules for choosing the Winner, as well as on the conditions the contract concluded based on the results of the procurement procedure.

Customer – organization of the nuclear industry, which is the owner of funds or their legal manager, whose interests are represented by managers (or their proxies), empowered to make transactions on his behalf (conclude contracts).

Closed part of the Operator's AS of an electronic trading platform – part of the electronic trading platform, accessible only to registered users of the electronic trading platform, containing personal accounts of registered organizations, located at https://atom2.roseltorg.ru.

Procurement (procurement procedure, procurement procedure) – a sequence of actions carried out in accordance with the Standard and rules established by the procurement documentation (if any), as a result of which the procurement commission appointed by the Procurement Organizer selects the supplier for the purpose of concluding a contract between that supplier and the Customer.

Corporation – State Atomic Energy Corporation Rosatom.

Personal office - part of the electronic trading platform, accessible only to registered users of the electronic trading platform.

Persons participating in the processes of conducting procurement procedures in electronic form on the electronic trading platform (subjects of the Operator's AS) – Customer / Procurement organizer, Procurement participant, Operator of an electronic trading platform.

Lot – A part of the procurement that is clearly separate from the procurement documentation, for which a separate proposal is submitted as part of the procurement procedure.

Operator (electronic trading platform operator, operator ETP) – a legal entity registered in accordance with the procedure established by law in the territory of the Russian Federation, which owns the electronic trading platform and the software and hardware necessary for its operation, and which legally carries out entrepreneurial activities to ensuring the conduct of procurement procedures in electronic form on the electronic trading platform. The Operator shall perform the functions of preparing, receiving, analyzing, processing, providing information and conducting procurement procedures in electronic form in accordance with the current Legislation, these Regulations and the Standard.

Procurement organizer – a legal entity directly conducting a specific procurement procedure; when the Customer is the organizer of the procurement, - the procurement organization and support unit, which directly performs the actions to carry out the procurement procedures provided for in the Standard.

Public section of the operator's AS – public part of the electronic trading platform that does not require pre-registration to work with it, located at https://www.roseltorg.ru/.

Official site – depending on the Customer's group - the official state website and (or) the official website for procurements of the nuclear industry.

Official State Website – official website in the information and telecommunications network «Internet» for posting information on the placement of orders for the performance of supplies, works, services, defined by the Federal Law of 18.07.2011 No. 223 «On Procurements of Goods, Works, Services by Certain Types of Legal Entities» and having an address www.zakupki.gov.ru.

Official Website for Nuclear Procurements – the official website in the information and telecommunications network «Internet», which has the address www.zakupki.rosatom.ru, intended for publishing information on procurements of the nuclear industry.

Winner – participant in the competitive procurement procedure, which is recognized by the procurement commission as the winner.

Operator's AS User (User) – any person using an account to log into the Operator's AS.

User section ─ a dedicated part of the personal account, intended for the work of one specific user of the Operator's AS (each user has only one user section assigned to him).

Supplier – any legal or natural person, including an individual entrepreneur, capable of legally delivering the required products, carrying out the required work, and providing services.

Procedures in an electronic form, Procurement procedures, Procurement procedures – auction / reverse auction, tender, request for proposals, request for quotations, price monitoring, pre-selection, SMEs auction, SMEs tender, SMEs request for proposals, SMEs request for quotations, simplified procurement, procurement in the execution of profitable contracts. The procurement procedure shall be carried out in accordance with the current Legislation, these Regulations and the Standard.

«Registration» section of electronic trading platform ─ a special section of the Operator's AS, designed to register users in the Operator's AS for creating and gaining access to personal accounts.

User guide - a document containing basic information about the purpose and conditions of use of the Operator's AS, features of use when performing functions that provide the main activities for conducting procurement procedures in electronic form, as well as functions that provide activities for obtaining the necessary information about the procurement procedures being carried out and direct participation in them. The user manual is available in the Operator's AS.

Operator's AS specialist – Operator's employee directly interacting with Operator's AS.

Procedure SMEs – the procurement procedure in electronic form in accordance with 223- the federal law, the participants of which can only be small and medium businesses.

Standard – Unified industry procurements standard (procurement regulations) of the State Atomic Energy Corporation Rosatom.

Regulation Party (Party) – Operator, Procurement organizer, Procurement participant.

Limits subaccount – subaccount of the account of the organization registered on the electronic trading platform as a Procurement Participant, used to record the free (not blocked) funds of the Procurement Participant transferred to the account of the Operator of the electronic trading platform in order to ensuring participation in procurement procedures in electronic form.

Subject MSP – legal entities and individual entrepreneurs classified in accordance with the conditions established by the Federal Law of July 24, 2007 No. 209 – «On the development of small and medium businesses in the Russian Federation», to small enterprises, including micro-enterprises, and medium-sized enterprises.

Electronic trading platform operator account – an account in the currency of the Russian Federation belonging to the operator of the electronic trading platform - rubles, designed to account for the funds used to conduct transactions to ensuring the participation of Procurement Participants in procurement procedures in electronic form, opened in a credit institution.

Procurement Participant Account (Personal Account) – an account opened by the operator of an electronic trading platform on the basis of a bid by the Procurement Participant after passing the procurement procedure for registration on the trading platform. The account is opened in the analytical accounting of the Operator and is divided into two subaccounts - the Blocking subaccount and the Limits subaccount.

Technical failure – incorrect behavior of the software or hardware of the Operator's AS. Non-compliance of the Operator's AS behavior with the provisions of these Regulations.

Notification — an electronic message sent to the personal account and to the organization's e-mail specified in the Operator's AS for this organization, and containing information about significant events, in accordance with this Regulation.

Certification Center (hereinafter - CC)– a legal entity or an individual entrepreneur performing the functions of creating and issuing certificates of keys for verifying Electronic Signatures, as well as the functions provided for by Federal Law No. 63 of 06.04.2011 «On Electronic Signatures».

Enhanced Qualified Electronic Signature (hereinafter - QES) – an electronic signature that corresponds to the following characteristics:
- obtained as a result of cryptographic transformation of information using an electronic signature key;
- allows to identify the person who signed the electronic document;
- allows to detect the fact of making changes to an electronic document after the moment of its signing;
- created using electronic signature tools;
- the electronic signature verification key is specified in the qualified certificate;
- electronic signature means are used to create and verify the electronic signature, having received confirmation of compliance with the requirements established in accordance with the Federal Law of 06.04.2011 No. 63 «On Electronic Signature»;
- includes information about the time of creation of the signature obtained by the TSP protocol and on the relevance of the status of the qualified electronic signature certificate obtained by the OSCP protocol at the time of signing.

Procurement participant – any legal entity or several legal entities acting on the side of one Procurement Participant, regardless of the organizational and legal form, form of ownership, location and place of origin of capital, or an individual entrepreneur or several individual entrepreneurs acting on the side of one Procurement Participant, that meet the requirements established by the Organizer in accordance with the notice, procurement documentation.

Electronic trading platform (ETP) – a software and hardware complex that provides for the conduct of procurement procedures in electronic form, with the exchange of electronic documents or other information in electronic digital form, using the Internet.

Electronic form of procurement – procurement using the ETP and the exchange of electronic documents.

Electronic document – a document in which information is presented in an electronic digital form signed by an electronic signature, including scanned versions of paper documents signed by an electronic signature.

DDoS- attack – attack on the Operator's AS in order to bring it to failure, that is, creating conditions under which system users cannot access the resources provided by the system, or this access is difficult.

EOC- procurements — unified sectoral procurement management system based on SAP SRM.

2. General provisions

2.1. The regulations have been developed in accordance with the Civil Code of the Russian Federation, Federal Law No. 63 dated 06.04.2011 «On Electronic Signatures», «Unified industry procurements standard (procurements regulations) of the State atomic energy corporation «Rosatom»», approved by the decision of the supervisory board State Corporation «Rosatom» dated 07.02.2012 No. 37.

2.2. This Regulation defines the processes for carrying out various types of procurement procedures in electronic form, and also determines the conditions for the participation of the Parties in these procedures, regulates the relations arising between them.

2.3. This Regulation is an accession contract in accordance with Article 428 of the Civil Code of the Russian Federation.

2.4. This Regulation is distributed in the form of an electronic document, posted on the website of the Operator's ETP on the Internet at https://www.roseltorg.ru/.

2.5. This Regulation is a public offer, which the Parties accept through registration at the Operator's ETP, which entails full consent to all provisions of this Regulation, gives rise to obligations for its execution.

2.6. The fact of accession of the Parties to these Rules is a complete acceptance of the terms of these Rules and all its annexes in the version in force at the time of registration on the Operator's ETP.

2.7. The Party acceding to this Regulation shall accept further amendments (additions) to the Regulation in accordance with the terms of these Regulations.

2.8. Termination of these Rules shall not relieve the Parties of performance of obligations arising prior to the specified date of termination of the Rules and shall not relieve them of liability for its non-performance (improper performance).

2.9. The Operator unilaterally makes changes and (or) additions to these Regulations, including its annexes.

2.10. Information on changes and (or) additions to these Regulations is carried out by the Operator by obligatory posting of these changes and (or) additions on the website of the Operator's ETP at https://www.roseltorg.ru/.

2.11. All changes and (or) additions made by the Operator to these Regulations that are not related to changes in the current legislation of the Russian Federation enter into force and become mandatory immediately from the moment these changes and (or) additions are posted on the website of the Operator's ETP.

2.12. All changes and (or) additions made by the Operator to these Regulations in connection with changes in the current legislation of the Russian Federation come into force simultaneously with the entry into force of the changes (additions) in the specified regulatory legal acts.

2.13. Any changes and (or) additions to these Regulations from the date of entry into force equally apply to all persons who have joined the Regulations, including those who have acceded to the Regulations earlier than the date of entry into force of the changes (additions).

2.14. All appendices, changes and additions to these Regulations are its integral part.

3. Use of electronic documents on the electronic trading platform

3.1. All documents and information related to the organization and conduct of procurement procedures in electronic form on the ETP are presented in the AS in the form of electronic documents.

3.2. An electronic document signed by the QES or the technical means of the Operator has the same legal force as a paper document signed with his own hand, and entails the legal consequences provided for this document. The presence of an electronic signature for the users of the AS (Parties to this Regulation), and the certification of electronic documents by the Operator of the electronic trading platform using software means that the documents and information submitted in

the form of electronic documents are sent on behalf of these persons, and also means the authenticity and reliability of such documents and information.

3.3. Documents and information sent in the form of electronic documents, or posted in the AS must be signed by the electronic signature of a person who has the right to act on behalf of the relevant organization; or must be certified by the Operator of the electronic trading platform using software.

3.4. The exchange of electronic documents signed by an electronic signature or certified by the Operator of the electronic trading platform using software is a legally significant electronic document flow.

3.5. When using the QES, the users of the Operator's AS are guided by this Regulation and the current legislation of the Russian Federation governing the scope of the QES.

3.6. The time of creation, receipt and sending of all electronic documents on the electronic trading platform is recorded according to the time of the server on which the software of the electronic trading platform operates. The server time of the electronic trading platform is synchronized with the Atomic Clock. The Operator of the electronic trading platform is responsible for ensuring information security of the time management system of the server on which the ETP operates.

3.7. The parties to these Regulations are obliged to perform a set of actions necessary to participate in the process of conducting the procurement procedure in electronic form, including: install the necessary hardware, client software and information support, obtain a QES certificate from an accredited certification center, undergo the necessary registration and accreditation.

3.8. The storage of electronic documents in the Operator's AS is carried out for 10 (ten) years.

3.9. The ETP has QES key certificates issued by accredited certification centers authorized on the ETP, as well as QES key certificates issued by the Federal Treasury Certification Center. The list of accredited Certification centers is posted by the operator in the open part of the Operator's AS.

3.10. Holders of the QES are responsible for the safety and proper use of the private keys of the QES in accordance with the current legislation of the Russian Federation.

4. Rights and obligations of the Parties

4.1. The Operator of the electronic trading platform is obliged:

4.1.1. Provide services to the ETP Operator in accordance with these Regulations and the current legislation of the Russian Federation.

4.1.2. Ensure the operability and functioning of the ETP in accordance with the procedure established by the current legislation of the Russian Federation and this Regulation.

4.1.3. Ensure the continuity of electronic procurement procedures, the reliability of the software and technology used to conduct procurement procedures, and ensure that Participants have equal access to procurement procedures conducted at ETP, depending on their role.

4.1.4. From the moment of confirmation of registration and accreditation to the ETP as a Participant, to provide the Participant with access to participate in procurement procedures conducted at the ETP (https://atom2.roseltorg.ru) in accordance with the authority granted to it.

4.1.5. From the moment of confirmation of registration and accreditation of the organization to the ETP as the Procurement Organizer / Customer, provide access to the functionality of posting information on conducting procurement procedures in electronic form.

4.1.6. Ensure the use of electronic documents on ETP in accordance with the current legislation of the Russian Federation and this Regulation.

4.1.7. Ensure registration and accreditation of Participants in accordance with the Standard and these Regulations.

4.1.8. Make it possible to view data on procurement procedures in electronic form, which are not confidential, for unregistered users by means of an open part of the Operator's AS.

4.1.9. Check availability and compliance with the requirements of this Regulation of documents required for registration and accreditation of the Operator's AS.

4.2. The Operator of the electronic trading platform has the right:

4.2.1. To charge a fee from the Procurement Participant who took a one-time participation in the procurement procedure in electronic form, except for the procurement procedure in the EF SMEs. The amount of payment for each lot of the procedure published from 01.06.2021 is determined by the following tariffs:

4.2.1.1. The cost of participation in a single procedure (tender (including multi-stage), auction, reverse auction, request for proposals (including multi-stage), request for quotations, simplified procurement, procurement in execution of revenue contracts) for initial maximum price in the amount of up to 200 thousand rubles (inclusive) including VAT - no fee is charged;

4.2.1.2. The cost of participation in the tender, including and multi-stage, with the initial maximum price in the amount of 200 thousand rubles to 1 million rubles (inclusive) including VAT – 4000 rubles including VAT.;

4.2.1.3. The cost of participation in the tender, including and a multi-stage one, with an initial maximum price of more than 1 million rubles including VAT – 8000 rubles including VAT;

4.2.1.4. The cost of participation in the tender, including and a multi-stage one, without specifying the initial maximum price – 8000 rubles, including VAT;

4.2.1.5. The cost of participation in the auction and reverse auction at the initial maximum price in the amount of 200 thousand rubles to 1 million rubles (inclusive) including VAT – 4000 rubles including VAT;

4.2.1.6. The cost of participation in the auction and reverse auction at the initial maximum price in the amount of more than 1 million rubles including VAT – 8000 rubles including VAT;

4.2.1.7. The cost of participation in a request for proposals, including a multi-stage one, for initial maximum price in the amount of 200 thousand rubles to 1 million rubles (inclusive) including VAT – 2000 rubles including VAT;

4.2.1.8. The cost of participation in the request for proposals at the initial maximum price in the amount of more than 1 million rubles including VAT – 4000 rubles including VAT;

4.2.1.9. The cost of participation in the request for proposals, including and a multi-stage one, without specifying the initial maximum price – 4000 rubles, including VAT;

4.2.1.10. The cost of participation in the request for quotations at the initial maximum price in the amount from 200 thousand rubles to 1 million rubles (inclusive) including VAT – 2000 rubles including VAT;

4.2.1.11. The cost of participation in the request for quotations at the initial maximum price in the amount of more than 1 million rubles including VAT – 4000 rubles including VAT;

4.2.1.12. The cost of participation in the request for quotations without specifying the initial maximum price – 4000 rubles, including VAT;

4.2.1.13. The cost of participation in the simplified procurement at the initial maximum price in the amount from 200 thousand rubles to 1 million rubles (inclusive) including VAT – 2000 rubles including VAT;

4.2.1.14. The cost of participation in the simplified procurement at the initial maximum price in the amount of more than 1 million rubles including VAT – 4000 rubles;

4.2.1.15. The cost of participation in the procurement in the performance of income contracts at the initial maximum price in the amount of 200 thousand rubles to 1 million rubles (inclusive) including VAT – 3200 rubles including VAT;

4.2.1.16. The cost of participation in the procurement in the execution of income contracts at the initial maximum price in the amount of more than 1 million rubles including VAT – 4000 rubles including VAT;

4.2.1.17. The cost of participation in monitoring the price market - no fee is charged.

4.2.2. To charge a fee from the Procurement Participant who took a one-time participation in the procurement procedure in electronic form, except for the procurement procedure in the EF SMEs. The amount of payment for each lot of the procedure published before 31.05.2021 (inclusive) is determined by the following tariffs:

4.2.2.1. the cost of participation in one tender for ETP (including participation in one stage of a multi-stage tender) at initial maximum price up to 1 million rubles including VAT (inclusive) - 3800 rubles (you will not be charged again for participating in this multi-step procedure);

4.2.2.2. the cost of participation in one auction for ETP at initial maximum price up to 1 million rubles including VAT (inclusive) - 3800 rubles;

4.2.2.3. the cost of participation in one reverse auction at the ETP at the initial maximum price up to 1 million rubles including VAT (inclusive) - 3800 rubles;

4.2.2.4. the cost of participation in one tender for ETP (including participation in one stage of a multi-stage tender) at the initial maximum price of more than 1 million rubles including VAT (inclusive) - 4000 rubles (you will not be charged again for participating in this multi-step procedure);

4.2.2.5. the cost of participation in one auction on the ETP at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 4000 rubles;

4.2.2.6. the cost of participation in one reverse auction at the ETP at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 4000 rubles;

4.2.2.7. the cost of participation in one request for proposals on the ETP (including participation in one stage of a multi-stage request for proposals) at the initial

maximum price up to 1 million rubles including VAT (inclusive) - 1600 rubles (you will not be charged again for participating in this multi-step procedure);

4.2.2.8. the cost of participation in one request for proposals on the ETP (including participation in one stage of a multi-stage request for proposals) at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 3200 rubles (you will not be charged again for participating in this multi-step procedure);

4.2.2.9. the cost of participation in one request for quotes on the ETP at the initial maximum price is up to 1 million rubles including VAT (inclusive) - 1600 rubles;

4.2.2.10. the cost of participation in one request for quotes on the ETP at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 3200 rubles;

4.2.2.11. the cost of participation in some competitive negotiations on the ETP at the initial maximum price is up to 1 million rubles including VAT (inclusive) - 1600 rubles;

4.2.2.12. the cost of participation in some competitive negotiations on the ETP at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 3200 rubles;

4.2.2.13. the cost of participation in one multi-stage tender procedure without the initial maximum price - 4000 rubles;

4.2.2.14. the cost of participation in one multi-stage request for proposals without the initial maximum price - 3200 rubles;

4.2.2.15. the cost of participation in one simplified procurement on the ETP at the initial maximum price is up to 1 million rubles including VAT (inclusive) - 1600 rubles;

4.2.2.16. the cost of participation in one simplified procurement on the ETP at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 3200 rubles;

4.2.2.17. the cost of participation in one procurement in the execution of profitable contracts on the ETP at the initial maximum price is up to 1 million rubles including VAT (inclusive) - 1600 rubles;

4.2.2.18. the cost of participation in one procurement in the execution of profitable contracts on the ETP at the initial maximum price is more than 1 million rubles including VAT (inclusive) - 3200 rubles.

4.2.3. Charge the Bidder who purchases an annual subscription to the operator's services a fee of 55,000 rubles, including VAT from 01.06.2021.

4.2.4. Charge the Bidder who purchases an annual subscription to the operator's services a fee of 39,000 rubles, including VAT before 31.05.2021 (inclusive)

4.2.5. During the validity period of the annual subscription, do not charge the Participant for a one-time participation in the procurement procedure in electronic form, except for the procurement procedures in electronic form under 223-FZ, which can only be attended by SMEs.

4.2.6. After the bid submission by Participant for participation in the procurement procedure in electronic form, in addition to the procurement procedure 223 - federal law in the EF SMEs, the ETP Operator deducts from the Participant's personal account the amount of ensuring participation in the procurement procedure equal to the fee charged from the Participant in accordance with clause 4.2.1 of these Regulations. If there is no amount on the Participant's Personal Account in the amount of the fee for participation in the procurement procedure (in accordance with clause 4.2.1 of these Regulations), bid submission is impossible for participation in the procurement procedure.

4.2.7. Charge a fee for participation in the procurement procedure in the EF SMEs in the manner and amount established in accordance with Federal Law No. 223 and these Regulations. The fee for participation in the procedure in electronic form is collected from the person who is recognized as the winner of the procedure in electronic form or from the Participant in the procedure in electronic form if such procedure is recognized as failed in the cases specified in Federal Law No. 223 and the Procurement Regulations with whom the decision to conclude an contract on the results of the procedure in electronic form, as well as the person of the winner of the procedure, who is recognized as evading the contract conclusion. The fee is not charged to the person with whom the contract is concluded in case of evasion of the contract conclusion of the winner of the procedure in electronic form, regardless of the place of this person in the ranking.

4.2.7.1. The amount of payment from the person who is recognized as the winner is one percent of the initial (maximum) price of the contract, but not more than 4,600 (four thousand six hundred) rubles 00 kopecks, excluding VAT. No fee is charged from the person with whom the contract is concluded, according to the procedure with an initial (maximum) price not exceeding 100,000 (one hundred thousand) rubles.

4.2.7.2. The charge shall be made by transferring funds to the bank account of the Electronic Site Operator specified in Clause 4.2.7.3 of this Regulation at the request of the Electronic Site Operator sent in accordance with Clause 4.2.7 of

this Regulation, or by debiting funds in the appropriate amount from the Special Account of the Procurement Participant, from which funds were blocked in order to secure the bid for participation in the procedure.

4.2.7.3. In the event that the Procurement Participant transfers funds for conducting transactions to pay for participation in procurements not to the Operator's current account intended for such transactions (settlement account 40702810210050001272 at PJSC VTB BANK, BIC (Bank Identifier Code) 044525411, correspondent account 30101810145250000411) - such cash are subject to return to the payment details of the Procurement Participant without additional notice. In case of receipt to the settlement account of the Operator intended for carrying out operations to ensuring participation in procurements and indicated in the notification of accreditation of the Procurement Participant (settlement account 40702810510050001273in PJSC VTB BANK , BIC (Bank Identifier Code) 044525411, correspondent account 30101810145250000411) funds with errors in the purpose of payment, which does not allow the Operator to unambiguously identify the payment and credit the received funds to the personal account of the Procurement Participant (the number of the personal account is indicated incorrectly, the number of the personal account does not belong to the payer of the funds, payment for third parties without specifying the name, etc.) - these funds are not credited to the personal account of the Participant. At the same time, the Operator makes a request to the Procurement Participant who transferred the funds to provide clarifications on the received payment by sending a request to the e-mail specified in the Participant's accreditation data. In the absence of a written response from the Procurement Participant with clarification on the received payment within 2 (two) days from the date of the request, the funds are returned by the Operator to the payer's payment details without additional notification of the latter.

4.2.7.4. Not later than 1 (one) working day from the day the Organizer performs the actions provided for in parts 28 and 17 of Art. 3.4. Federal Law No. 223 (in terms of contract conclusion or posting a protocol on recognizing the winner of the procurement as evading the contract conclusion) The Operator of the electronic platform, if the person with whom the contract is concluded based on the results of the procedure in electronic form, sends a special account to the bank, in where this person has opened a Special Account and from which funds were blocked in order to secure a bid for participation in the procedure in electronic form, the

requirement for writing off funds in the amount of the fee in accordance with the contract between the bank and this person.

4.2.7.5. B In case of absence of the Special Account from the person with whom the contract is concluded based on the results of the procedure in electronic form, send to the person by means of the software and hardware complex of the electronic platform a request for transfer of funds to the bank account of the Operator of the electronic platform specified in paragraph 4.2.7.3 of this Regulation.

4.2.8. To dispose of the funds contributed by the Participant as a payment for participation in the procurement procedure in electronic form in accordance with these Regulations.

4.2.9. Carry out routine maintenance and changes to the Operator's AS. The Operator determines the specific date and time of routine maintenance independently, but with the obligatory notification of the Operator's AS subjects by posting information in the open part of the AS at least 3 (three) days before the start date and time of routine maintenance, indicating the exact date and time of their start and endings.

4.2.10. Conduct recovery work in the event of emergency situations on the electronic trading platform, namely:

- the technical error;
- DDoS – attack;
- other emergency situations.

4.2.11. In the event of emergency situations on the ETP, the Operator independently determines the time and date of the start and end of work to eliminate the emergency situation, but with the obligatory notification of the Operator's AS subjects by posting information about the emergency situation in the open part of the Operator's AS, if the latter is available. Provided that the specified conditions are met for the period of maintenance and restoration work, the Operator has the right to refuse actions related to the conduct of procurement procedures in electronic form.

4.2.12. Perform other actions that do not contradict the current legislation of the Russian Federation and this Regulation.

4.2.13. Do not charge a fee from a Procurement Participant who is accredited at the ETP as an Organizer and a Participant in the procedures at the same time.

4.3. The rights and obligations of the Procurement Organizer and the Procurement Participant are governed by the Unified Industry Procurements Standard (Procurement Regulation) of the State atomic energy corporation «Rosatom».

5. Registration and accreditation on the ETP

5.1. To work on the ETP as the Organizer of procurement procedures and / or the Participant, the organization must have a valid registration and accreditation on the ETP.

5.2. At the same time, in accordance with 223 federal law and other regulations, if accreditation in the role of a Participant received on the ETP after 01.01.2018 gives the right to participate in procurement procedures in the EF, except for procedures in the EF SMEs. The procedure for obtaining accreditation for participation in procurement procedures in the EF SMEs is contained in clause 6.

5.3. Registration and accreditation on the ETP, consists of two stages:

5.3.1. Registration of an ETP organization;

5.3.2. Accreditation of the organization as Customer/Organizer or Participant.

5.4. Procedure of organization registration at ETP.

5.4.1. To obtain registration, the Customer / Participant must go to the Open part of the Operator's AS at https://atom2.roseltorg.ru on the Internet and fill out the registration form. Some of the information (fields) on the form can be filled in by means of the Operator's AS automatically according to the details of the QES certificate of the Customer / Participant.

5.4.1.1. When filling out the registration form by a non-resident, a corresponding mark is made indicating that he is a non-resident of the Russian Federation.

5.4.2. After completing the registration form, the Operator's AS checks the correctness of the filled in information by the Customer/Participant and, upon successful completion of the verification, automatically sends a message with an activation code to the e-mail indicated on the registration form to confirm the e-mail. The activation code will be valid within 30 (thirty) days from the date of sending the message to the user. In case of expiration of the specified 30 (thirty) - day period, the registration form will need to be completed again.

5.4.3. Login and password filled in on the registration form will be used for authorization in the closed part of the Operator's AS.

5.4.4. To confirm the e-mail, the user must log in to the closed part of the Operator's AS by login and password and enter the activation code from the e-mail. If the activation code is specified correctly, then the e-mail indicated on the form is

considered confirmed, and the Operator's AS sends a notification to the specified e-mail about the successful registration of the organization. If the code is entered incorrectly, the Operator’s AS asks for re-entering the code.

5.4.5. The User of the Customer / Participant who has registered and confirmed the e-mail in the Operator's AS receives limited access to the closed part of the Operator's AS. For full access, you must be accredited (see 5.3.1).

5.5. Registration of additional users of the Customer / Participant.

5.5.1. The user must register in accordance with the procedure in clauses 5.4 - 5.4.4. In this case, the registration form for binding a user must indicate the identification information of the registered organization.

5.5.2. If the organization is a legal entity or an individual entrepreneur, then for identification by the user, the INN (taxpayer identification number) and KPP (Taxpayer Record Validity Code) must be indicated, if the organization is an individual, then the INN (taxpayer identification number) and contact person.

5.5.3. If the organization is found during identification, the user in the Operator's AS will be registered and attached as an additional user, while in order to gain access and perform actions on behalf of the organization, the user must register a power of attorney.

5.5.4. The bid form for registration of the power of attorney is filled in by the user in the closed part of the Operator's AS.

5.5.5. On the bid form for registering a power of attorney, the user must fill in personal information and upload documents: a power of attorney to act on behalf of the organization, copies of documents confirming the powers of the head and other required documents.

5.5.6. After filling out, the bid form must be signed with a QES certificate, which must first be uploaded to the user's personal account.

5.5.7. When filling out the information on the bid form and when sending a bid for registration of the power of attorney, the Operator's AS checks the correctness of the entered data, including the QES certificate.

5.5.8. Upon successful completion of the verification of the bid, the Operator’s AS sends a notification about the bid received for consideration to the e-mail of the organization's administrator and users with authorized rights.

5.5.9. The bid is displayed in the list of bids for registering user powers of attorney in accordance with their statuses and are available for viewing in the personal account of the Administrator and the authorized user of the organization.

5.5.10. In the Administrator's personal account, when bid consideration, it is possible to register a user or reject a user's bid with an indication of the reason for the rejection.

5.5.11. Based on the results of bid consideration for registration of the user in the Operator's AS, the user is sent a mail message within 1 (one) hour, indicating the information: name of the QES, date and time of receipt of the bid, date and time of the decision to register the user. When the bid is rejected, the mail message contains additional information: the date and time of the decision to reject the bid, the reason for rejection of the bid indicated by the Administrator when the bid for user registration was rejected, a link to the page address for editing and re-sending the bid to the Administrator.

5.5.12. Information about registered users is published for viewing in the user register in the Administrator's personal account.

5.5.13. After registration, the user is given the opportunity to access the functions opened to him by the Administrator or a user with authorized rights.

5.6. ETP accreditation

5.6.1. To carry out procurement procedures / participation in procurement procedures, the Customer / Participant must go through the accreditation procedure on the ETP as an Organizer or Participant.

5.6.2. Before starting the accreditation, the Customer/Participant must register on the ETP in accordance with the procedure described in clause 5.1.

5.6.3. For accreditation, a non-resident does not need a QES, but to participate in procurements that are carried out in accordance with the provisions of Federal Law No. 223 of July 18, 2011 «On the Procurements of Goods, Works, Services by Certain Types of Legal Entities», a non-resident must have a QES.

5.6.4. The procedure for obtaining accreditation

5.6.4.1. To obtain accreditation, you need to go to the page https://atom2.roseltorg.ru/ and use the QES or by login and password to go to the closed part of the Operator's AS and fill out a bid form indicating the information for a resident:

- The type of organization, distinguished by its organizational and legal form: a legal entity (registration in the Russian Federation/other countries), an individual (registration in the Russian Federation/other countries), or an individual entrepreneur (registration in the RF / other countries);
- Sign of belonging to MEs (indicated only for registration as a participant):
  - Small business;

- Medium-sized business;
- Not an MEs entity.

- Bid for accreditation as a Customer / bid for accreditation as a Participant;
- List of documents required for accreditation as a Participant:

a) Bid for accreditation with a valid e-mail for sending notifications and other information to the participant;

b) A copy of an extract from the unified state register of legal entities (for legal entities), a copy of an extract from the unified state register of individual entrepreneurs (for individual entrepreneurs), received no earlier than six months before the day of filing a bid for registration, copies of identity documents (for other individuals), a duly certified translation into Russian of documents on state registration of a legal entity or individual as an individual entrepreneur in accordance with the legislation of the respective state (for foreign entities);

c) Copies of constituent documents (for legal entities), copies of identity documents (for individuals);

d) Copies of documents confirming the authority of a person to obtain registration on behalf of an organization - a legal entity (a decision on the appointment or election of a person to a position, in accordance with which such a person has the right to act on behalf of an organization - a legal entity without a power of attorney to obtain registration (hereinafter If another person acts on behalf of the organization, a power of attorney must also be submitted to act on behalf of the organization, certified by the seal of such an organization and signed by the head or a person authorized by him. In case the said power of attorney is signed by a person authorized by the head, a copy of the document confirming the authority of this person must be submitted;

e) Copies of documents confirming the authority of the head (decision on the appointment or election of a person to a position, in accordance with which such a person has the right to act on behalf of an organization - a legal entity without a power of attorney to obtain registration (hereinafter - the head). another person acts on behalf of the organization, powers of attorney issued to an individual or individuals are also presented to act on behalf of the organization for participation in electronic procurement procedures conducted in the Operator's AS (including for bid submission for participation in electronic procurement procedures), certified by the seal of

the organization and signed by the head or a person authorized by him. If such a power of attorney is signed by a person authorized by the head, a copy of the document confirming the authority of this person, certified by the seal of the organization and signed by the head of the organization must be submitted;

f) Information from the unified register of small and medium businesses, which is maintained in accordance with Federal Law No. 209 dated July 24, 2007 «On the development of small and medium businesses in the Russian Federation» (hereinafter - the unified register of SMEs).

- List of documents required for accreditation as Customer:
  a) Copies of documents confirming the authority of the person to register on behalf of the organization;
  b) Copies of documents confirming the authority of the head (decision on the appointment or election of a person to a position, according to which such person has the right to act on behalf of an organization - a legal entity without power of attorney to obtain registration.

5.6.4.2. For a non-resident, the accreditation bid must contain the following information:

- A duly certified translation into Russian language of copies of one or two documents-grounds: contract (page printing with details); transaction passport (page with print details); a certificate of registration in the country of registration; a letter on official Bank of the organization signature of the head of the structural unit of the end user initiating the query (visa supervisor confirms the following: the correctness of the information of the counterparty, the position of the sighting, the name of structural division, signature and signature);
- Properly certified translation of copies of constituent documents (for legal entities), copies of identity documents (for individuals);
- A properly certified translation of copies of documents confirming the authority of the head (decision on the appointment or election of a person to a position, according to which such a person has the right to act on behalf of an organization - a legal entity without a power of attorney to obtain registration (hereinafter - the head). if another person acts on behalf of the organization, powers of attorney issued to an individual or individuals are also presented to act on behalf of the organization to participate in procurement procedures in electronic form conducted in the Operator's AS (including for bid submission

for participation in procurement procedures in electronic form), certified by the seal of the organization and signed by the head or a person authorized by him. If such a power of attorney is signed by a person authorized by the head, a copy of the document confirming the authority of this person, certified by the seal of the organization and signed by the head of the organization must be submitted.

5.6.4.3. A non-resident of the Russian Federation must attach to the bid for accreditation as a Customer:

- A duly certified translation into Russian of copies of documents confirming the authority of the person to register on behalf of the Customer, the authorized body;
- Duly certified translation into Russian of copies of documents confirming the authority of the head;
- Duly certified translation into Russian of copies of documents on joining the unified industry procurements standard of the State Corporation «Rosatom».

5.6.4.4. The completed bid form must be signed with a QES certificate upon submission.

5.6.4.5. After completing the bid and at the time of signing the QES (for a non-resident, the QES is not required), the Operator's AS checks the correctness of the completed QES certificate form. If there is information about a previously registered person with this QES, accreditation is refused.

5.6.4.6. Upon successful completion of the verification, the Operator's AS sends an bid for consideration to the Operator's personal office. Also, notifications are sent to the e-mail of the Operator and the administrator of the organization and the authorized user.

5.6.4.7. Bids consideration for accreditation shall be carried out by the Operator within 5 (five) working days (for Participants) and not more than 3 (three) working days (for Customers) from the date of acceptance of the bid for accreditation.

5.6.4.8. Based on the results of bid consideration for accreditation, a notification is sent to the organization's e-mail of the decision made by the Operator in relation to such a bid for accreditation.

5.6.4.9. If the Operator decides to refuse registration (in cases where the registration bid is executed in violation of the provisions of this regulation), the message will contain the name of the electronic trading platform, the date and time of receipt of the bid, the date and time of the decision to refuse registration, the basis for refusal to register.

5.6.4.10. If the Operator's specialist makes a positive decision on the accreditation of the Customer / Participant, the Operator's AS opens full access to the closed part of the Operator's AS and the personal account. The performance of legally significant actions in the user's personal account is possible only when using the QES in accordance with the provided roles.

5.6.4.11. In case of denial of accreditation, the user of the organization has the opportunity to fill out the bid form to re-send the bid to the ETP Operator.

5.7. Accreditation on the ETP is provided for a period of 2 (two) years (for Participants) and indefinitely (for Customers) from the moment the Operator sends a notification about the decision to register on the ETP.

5.8. After the expiration of the Participant's accreditation period, if the re-accreditation has not been completed within the established timeframe, the Operator transfers information about the organization to the archive and stores it for at least 10 (ten) years. When an organization is excluded from the Register of those who have passed accreditation, the Operator's AS sends a notification of the expiration of the accreditation to the e-mail of the organization's users and to the organization's administrator's personal account. Within 10 (ten) business days from the day following the day of the end of accreditation, the Operator returns the funds remaining on the personal account of the organization to the bank account specified when receiving accreditation.

5.9. The participant is re-accredited if less than 3 (three) months are left before the expiration of the valid accreditation on the ETP or the accreditation period has expired.

5.10. The re-accreditation procedure is carried out in the manner prescribed in clause 5.5.13 of this regulation.

5.11. Three months before the expiration of the accreditation period, the Operator sends the Participant a notification containing information on the need to undergo re-accreditation, as well as on the impossibility of participating in procurement procedures (procurement procedures) in electronic form 1 (one) month before the expiration of the accreditation period.

5.12. Re-accreditation must be carried out in the following cases:

5.12.1. In the event of a change in the name of the organization, INN (taxpayer identification number) or OGRN, the Participant / Customer must re-pass the accreditation procedure.

5.12.2. In the event of a change in the name of the organization, tax or registration number, the non-resident is obliged to undergo the accreditation procedure again.

5.12.3. In case of changes in the information included in the QES of the Participant/ Customer.

5.13. In case of QES replacement (except in case of change of organization name, INN (taxpayer identification number) or OGRN) the Operator's AS user does not need to undergo re-accreditation.

5.14. The Participant/Customer must keep up to date the documents provided for by this regulation.

5.15. Changes to the information about the registered Participant/Customer are made by the Administrator in his personal account. In this case, only information that is not included in the QES is subject to change.

5.16. In the Operator's AS in the organization's personal account, information on all changes made to the organization's data is available.

6. Accreditation for participation in SMEs procedures

6.1. On January 1, 2019, amendments to Federal Low No. 44 (Part 5, Art. 24.2) and Federal Low No.223 entered into force, according to which procurements participants for accreditation on the electronic platform and participation in electronic procedures of SMEs must register in the UIS (Unified Information System).

6.2. Accreditation in accordance with clause 5, obtained on the ETP before January 1, 2019 gives the authority to submit bid and participate in the SMEs procedures until December 31, 2019.

6.3. Registration / accreditation in the UIS (Unified Information System) is issued for a period of 3 years.

6.4. 3 months before the expiration of such accreditation, the participant will not be able to apply for participation in the SMEs procedures.

7. Forms of procurement procedures

7.1. The Operator's AS provides the following types of procurement procedures in electronic form:

- Auction / Reverse auction;
- Tender;
- Request for proposals;
- Request for quotations;
- Price monitoring;
- Preliminary selection;

- Simplified procurement;
- Procurement in the execution of profitable contracts;
- Auction SMEs;
- Tender SMEs;
- Request for proposals SMEs;
- Request for quotations SMEs.

7.2. All forms of procurement procedures are integrated with the EOS-Procurements system of «Rosatom».

7.3. All significant actions of the Customer during the procurement procedure (preparation and creation of a notice, amendments to the notice, making decisions on the procurement procedure, extension of stages, suspension/resumption of the procurement procedure, etc.) are performed in the EOS-Procurements system by subsequent transfer and publication of the specified information on the ETP, except for the following cases:

7.3.1. Notice of the procurement procedure Price monitoring is published automatically on the ETP.

7.3.2. Additional request protocol and protocol of pre-contractual negotiations in all procedures, except for SMEs procedures.

8. Procurement bid security for participation in SMEs procedures

8.1. When conducting SMEs procedures, the procurement bid security for participation in such a procedure (if the requirement to procurement bid security is established by the customer in the notice of such a procurement, competitive procurement documentation) may be provided by participants in such a procurement by making money on a special account opened by him in a bank included in the list determined by the Government of the Russian Federation or providing a bank guarantee. The choice of procurement bid security for participation is made by the participant in such a procurement.

8.2. When selecting procurement bid security in the form of a special account, when bid submission within 1 (one) hour from the end of the deadline for bid submission for participation in the SMEs procedure, the operator sends to the bank information about the Procurement Participant and the amount of money necessary to procurement bid security. The Bank shall, within one hour from the moment of receipt of the specified information, block the procurement of non-blocked funds in the amount of procurement bid security on the special account of the participant and inform the Operator. If the blocking of funds on the special

account cannot be carried out, the electronic site Operator shall return the specified bid to the applicant.

8.3. For all types of procedures, the Organizer has the opportunity to establish a requirement for material procurement bid security, performance of the contract, return of the advance or warranty obligations. The amount of procurement bid security shall be determined at the discretion of the Organizer as a percentage of the initial price of the contract. The specified funds shall be transferred to the Organizer's account. The requirement to procurement bid security for participation in the procedure applies equally to all Applicants and is specified in the documentation of the procedure. The Applicant's submission of a bid for participation in the procurement procedure is automatically an order to the Operator to block operations under the above-mentioned Applicant's account, in respect of funds, in the amount of the procurement bid security for participation. In addition, the Applicant's bid submission for participation in the procedure is the consent of such Applicant to write off the funds in his account as a fee for participation or victory (in procedures among MSP) in the procurement procedure.

9. Publication of the notice of the procedure

9.1. The procedure determines the publication of the notice, changes in the notice by type of procurement procedures, except for the SMEs procedures.

9.2. The formation of the notice, changes in the notice of the procurement procedure are made by the Customer outside the Operator's AS.

9.3. The publication of the notice, changes in the notice of the procurement procedure are made by the Customer in the Operator's AS.

9.4. Procurements carried out in accordance with the provisions of the federal law of 18.07.2011 No. 223 «On the procurements of goods, works, services by certain types of legal entities», when published in the Operator's AS, must be signed by the Customer using the QES.

9.5. Notices published in the Operator's AS are displayed in the register of procurement procedures in the open part of the Operator's AS, as well as in the personal accounts of the Operator, the Customer and accredited Participants.

9.6. When publishing a notice, changes to the notice must be respected in accordance with the Standard. Upon publication of the change in the notice, Participants who have already applied for participation in such a procedure will be notified of the fact of the change.

9.7. The Operator's AS does not allow deleting or changing previously placed documents.

10. Publication of a notice of the SMEs procedure

10.1. The procedure determines the publication of the notice, changes in the notice for all types of SMEs procedures.

10.2. Generation of the notice, changes of the notice, as well as publication of the notice on the procurement procedure shall be made by the Customer outside the Operator's AS.

10.3. Notices published in the Operator's AS are displayed in the register of procurement procedures in the open part of the Operator's AS, as well as in the personal accounts of the Operator, the Customer and accredited Participants.

10.4. When publishing a notice, changes to the notice must be respected in accordance with the Standard. Upon publication of the change in the notice, Participants who have already applied for participation in such a procedure will be notified of the fact of the change.

10.5. The Operator's AS does not allow deleting or changing previously placed documents.

11. Refusal to perform procurement procedure

11.1. The Customer may refuse to perform the procurement procedure. In this case, Participants who have already submitted bids for participation in the procurement procedure will be notified of the refusal to conduct the procurement procedure.

11.2. The generation of the refusal to carry out the procurement procedure takes place outside the ETP.

11.3. Confirmation and publication of the refusal to carry out the procurement procedure, in addition to the SMEs procedure, occurs on the ETP as follows:

11.3.1. The publication of the refusal to carry out the procurement procedure on the ETP is carried out automatically.

11.3.2. After refusal to carry out the procurement procedure, the Operator's AS automatically carries out either a refund (if the Participant applied for participation in the procurement procedure and funds were debited), or unblocking of funds (if the Participant submitted a request for registration in the procurement procedure, but did not submit a bid) on the Personal account of each of the Participants of the procurement procedure, in the amount of the fee for participation in such a procedure (in accordance with clause 4.2.1 of these Regulations).

11.4. Confirmation and publication of the refusal to carry out the SMEs procedure takes place outside the ETP.

11.4.1. The publication of the refusal to carry out the procurement procedure on the ETP is carried out automatically.

11.5. The terms of refusal to carry out the procurement procedure are determined by the Standard and must be observed by the Customer.

12. Bid submission for participation in the procurement procedure

12.1. The Operator's AS provides for the Participants the possibility of submitting a request for registration in the procurement procedure, submitting, changing and withdrawing bids for participation in the procurement procedure in electronic form.

12.2. Formation and sending of bid for participation in the procurement procedure is carried out by the Participant in accordance with the procedure established by the notice and procurement documentation, the Standard and these Regulations.

12.3. The participant has the right to submit a request for registration in the procedure, bid submission for participation in the procurement procedure at any time, starting from the moment of publication in the Operator's AS of the notice of the procurement procedure and up to the terms provided for in the notice and documentation on the procurement procedure, as well as in accordance with the Date Standard and the deadline for bids submission.

12.4. The term for submission (acceptance) of bids can be extended by the Customer if necessary, in this case the Operator's AS automatically notifies all Participants who have submitted bids for participation in the procurement procedure.

12.5. Submission of a registration request expresses the participant's intention to take part in the procurement procedure with the subsequent bid submission, but does not oblige him to participate.

12.6. Bids are submitted by the participant to the Operator's AS in the form of electronic documents signed using the QES. The participant has the right to submit only one bid for participation in the procurement procedure for each lot.

12.7. The bid may consist of several parts and is determined by the requirements of these Regulations, Federal Law No. 223 of July 18, 2011 and the Standard:

12.7.1. A bid for an auction / reverse auction, except for the SMEs procedure, is submitted by the Participant at a time in the form of two parts. Each part of the

bid must be signed by the QES, both parts of the bid are submitted and signed by the QES at the same time.

12.7.2. A bid for the SMEs Auction, Tender, Request for Proposals procedure is submitted by the Participant at a time in the form of three parts. A bid for the SMEs procedure, a request for quotations is submitted in two parts. Each part of the bid must be signed by the QES, all parts of the bid are submitted and signed by the QES at the same time.

12.8. A non-resident participant may sign a bid for participation in non federal law No. 223 procedures, either with or without the use of QES.

12.9. The Participant's user in the Personal Account on the ETP has the opportunity to work with the bid card for participation in the procurement procedure. The user of the Participant without the QES, as well as the user with solely the powers of the «Organization Administrator», has access to the possibility of forming, saving and editing the specified card. An authorized user of a Participant with a QES has access to the possibility of forming, saving, editing and sending the specified card (bid submission).

12.10. When forming (editing) the bid card for participation in the procurement procedure, the user of the Participant has the opportunity to perform the following actions:

- fill out the bid form for participation in the procurement procedure in accordance with the user guide;
- save the bid card without signing the QES (while the saved card is available for further editing);
- sign the QES and send the bid card.

12.11. The Operator's AS informs the user if documents and information are not attached to the fields of the bid card for which the sign is set to be mandatory and does not allow sending such a bid card in the form of an electronic document.

12.12. A participant who has the sign «Not a subject of MSP» in the registration information does not have the opportunity to submit a bid to the SMEs procedure.

12.13. The bid for participation in the procurement procedure, except for the SMEs procedure, shall be rejected by the Operator of the electronic trading platform if:

12.13.1. the bid is not signed by the QES or signed by the QES of a person who does not have the appropriate authority;

12.13.2. on the personal account of the Participant there are no funds in the amount of the fee for participation in the procurement procedure;

12.13.3. the bid was sent after the deadline for bids submission;

12.13.4. less than 1 (one) month is left before the expiration of the registration period of the Participant.

12.14. A bid for participation in the SMEs procedure is rejected by the Operator of the electronic trading platform if:

12.14.1. the bid is not signed by the QES or signed by the QES of a person who does not have the appropriate authority;

12.14.2. if the blocking of funds on the special account was not made in accordance with clause 8;

12.14.3. less than 3 (three) months are left until the expiration of the registration period for the Participant.

12.15. The published bid for participation in the procurement procedure, after the verification established in this Regulation, is automatically included in the register of bids for the procurement procedure with the assignment of a registration number to it. Registration numbers are assigned starting from the first number in the order of receipt of bids for participation in the procurement procedure from different Participants. After registering a bid for participation in the procurement procedure, the Operator's AS automatically sends a notification of acceptance of such a bid by e-mail and to the Participant's personal account. The notification contains the following information:

- notice number of the procurement procedure;
- assigned registration number of the bid.

12.16. Bid submission by the Participant for participation in the procurement procedure, except for the SMEs procedure, is the Participant's consent to write off the funds in his Personal account as a payment for participation in the procurement procedure, if such a procedure is recognized as failed and / or the Participant is recognized as not complying with the notice requirements and documentation on the procurement procedure, in the amount specified in clause 4.2.1.

12.17. Immediately after receipt of the Participant's bid for participation in the procurement procedure in the Operator’s AS, in addition to the SMEs procedure, the Operator’s AS deducts funds on the Personal account of this Participant in the amount specified in clause 4.2.1 of these Regulations. In the future, if the Participant withdraws the submitted bid, the Operator's AC does not return to him the funds debited from his Personal account when bid submission (clause 4.2.1 of these Regulations).

12.18. The participant has the right to withdraw the bid for participation in the procurement procedure no later than the date and time of the end of the bids submission period. The Operator's AS excludes such a bid from the register of bids of the procurement procedure, while the registration numbers of bids of other Participants are not changed. At the same time, the Operator's AS does not return to the Participant the funds debited from his Personal account when bid submission for participation in the procurement procedure. If the procurement Organizer refuses to carry out the procurement procedure, the funds will be returned (clause 11 of these Regulations).

12.19. The Operator's AS ensures the confidentiality of information about the Participants who have applied for participation in the procedures in relation to all Parties in accordance with the federal law dated July 18, 2011 No. 223 «On the procurement of goods, works, services by certain types of legal entities», the Regulations and the Standard.

13. Opening access to bids of participants

13.1. The Operator's AS allows the Procurement Organizer to view each submitted bid / part of the bid in compliance with the confidentiality requirements in accordance with the federal law of 18.07.2011 No. 223 «On the procurement of goods, works, services by certain types of legal entities», the Regulations and the Standard.

13.2. The Operator's AS keeps records of accepted and withdrawn bids for participation in the procurement procedure, in the register of submitted bids for the procurement procedure. Immediately after the date and time of opening access to the submitted bids for participation in the procurement procedure:

- bids from the register of submitted bids of the procurement procedure are automatically sent to the Procurement Organizer, indicating the names of the specialists of the Participants who submitted such bids, in the event of a request for proposals, a tender, a request for quotations, a request for quotes of the SMEs, simplified procurement, procurement in the execution of profitable contracts, except for the procedures of the SMEs request for proposals, auction, tender;
- the first parts of bids from the register of submitted bids of the procurement procedure are automatically sent to the Procurement Organizer without specifying the details of the QES certificates of the Participants who submitted

such bids in the event of an auction / reverse auction, as well as the procedures of the SMEs tender, request for proposals and auction.

13.3. The Operator ensures the confidentiality of information about the Participants who have applied for participation in the procurement procedure and the confidentiality of the information contained in the bid of the Participant until the date and time of opening access to the submitted bids for participation in the procurement procedure (and in the case of an auction / reverse auction - until the date of sending to the customer of the second parts of bids).

13.4. Upon submission of the submitted bids to the Procurement Organizer, the Operator shall automatically send notifications to the Procurement Organizer. The notification shall contain the following information:

- notice number of the procurement procedure;
- the address of the electronic trading platform on the Internet.

14. Submission of requests for clarification of the provisions of participants' bids and receiving responses to such requests

14.1. In the cases established by the Standard, the procurement Organizer has the opportunity to submit to the Participant a request for clarification of the provisions of his bid filed for participation in the procurement.

14.2. A request for clarification of the provisions of the bid, indicating the period for providing clarifications by the participant, is sent to the participant's personal account in the Operator's AS.

14.3. The participant who received the specified request has the opportunity in his personal account to respond to such a request before the date and time specified by the customer as the expiration date for the provision of clarifications.

14.4. The organizer of the procurement, including through the Operator's AS, receives answers to his requests for clarification of the provisions of the bids.

15. Submission of requests for clarification of the provisions of the documentation on the procurement procedure. Submission of requests for clarification of the results of the procurement procedure

15.1. In accordance with the Standard and these Regulations, the Operator's AS provides for Participants the possibility of submitting a request for clarification of the provisions of the documentation in the procurement procedure and clarification of the results of the procurement procedure.

15.2. Requests are provided for all types of procurement procedures except price monitoring and pre-selection.

15.3. Requests for clarification of the provisions of the documentation in the procurement procedure may be submitted by accredited Participants and unregistered users. One or more electronic documents shall be attached to the request. The Operator's AS shall ensure confidentiality of information about the person who sent the request.

15.4. An explanation of the provisions of the documentation posted by the organizer of the procurement procedure in response to the Participant's request is available in the register of procurement procedures in the open part of the Operator's AS.

15.5. Upon placement of an explanation of the provisions of the documentation, the AS automatically sends notifications to the Procurement Organizer, as well as to all Participants who have submitted bids for participation in the procurement.

15.6. When submitting requests for clarification of procurement documentation and forming responses to such requests, it is necessary to comply with the deadlines in accordance with the Standard.

15.7. After the completion of the procurement procedure, any Participant has the right to send the Organizer a request for clarification of the results of the procurement procedure, but only regarding his bid. Inquiries are provided for all types of procurement procedures, except for price monitoring and pre-selection.

15.8. On the request submission form, the Participant has the opportunity to enter the request text, as well as attach a document.

15.9. These requests must be signed by the QES of the Participant having the appropriate authority.

15.10. The procurement organizer who has received the specified request has the opportunity to respond to such request with the help of the Operator's AS by entering the text of the response to the request, as well as by attaching the document.

15.11. For procurement that are carried out in accordance with the provisions of the federal law of 18.07.2011 No. 223 «On the procurement of goods, works, services by certain types of legal entities», the organizer must sign on the ETP a response to the request for clarification of the CEP. The Participant through the Operator’s AS receives answers to his requests.

16. Return the procedure to the bids submission stage

16.1. In some cases (upon receipt of complaints), an order may be sent to return the lot to the stage of accepting bids. In this case, information is sent to the ETP on the return of the lot to the stage of accepting bids, indicating the new regulatory dates. Refunds are possible if the lot is at the stage of opening access to participants' bids. Refunds are possible with or without saving the submitted bids:

- In the first case, the participant's bid is saved. The participant can correct the bid.
- In the second case, bids are returned to the Participants. For further participation in the procurement procedure, it is necessary to form a new bid for this lot.

17. Conducting the selection stage of bids consideration

17.1. The qualifying stage is provided for procurement proceedings other than SMEs procedures.

17.2. After the end of the acceptance of bids, the procurement procedure goes to the stage «Bids consideration (selection stage)», at which the Organizer reviews the information and documents contained in the submitted bids (the first parts of the submitted bids in the event of an auction / reverse auction, while the Operator does not disclose to the procurement Organizer names of the Participants, including those indicated in the QES key certificates, which signed the bids and (or) electronic documents included in the bid).

17.3. Upon completion of acceptance of bids, the Operator's AS automatically sends notifications to the Procurement Organizer. The notification shall contain the following information:

- notice number of the procurement;
- the address of the electronic trading platform on the Internet;
- expiration date for the bids consideration.

17.4. The Procurement Commission carry out bids consideration (first parts of bids) in the manner and within the time frame specified in the notice and procurement documentation.

17.5. Based on the results of bids consideration (the first parts of bids), the procurement commission at its meeting in relation to each Participant makes a decision on admission to further participation in the procurement, or on refusal of admission in accordance with the selection criteria and in the manner established in the procurement documentation.

17.6. Within the stage of bids consideration (selection stage), several protocols can be published.

17.7. The publication of the protocols of bids consideration at the selection stage is carried out in accordance with the user guide.

17.8. After the publication of the minutes of bids consideration (the first parts of bids) for participation in the procurement, the Operator's AS sends each Participant a notification of the results of bids consideration (the first part of his bid). The notification contains the following information:

- notice number of the procurement;
- the address of the electronic trading platform on the Internet;
- a decision on admission or refusal of admission, or on sending an additional request;
- justification, in case of denial of admission (if indicated by the Organizer).

17.9. If, based on the results of bids consideration for participation in the procurement, the Bidder is not allowed to further participate in the procurement, the bid for participation of such a Participant is excluded from the register of procurement bids. At the same time, the Operator's AS does not return the funds debited from the Participant's Personal Account when bid submission (clause 12.17 of these Regulations). The participant has the opportunity to submit a request for an explanation of the reasons for denying him admission to further participation in the procurement procedure.

17.10. The Participant, admitted to further participation in the procurement, in the personal account on the electronic trading platform has the opportunity to participate in the further course of the procurement, including participation in the auction / reverse auction, rebidding.

17.11. If necessary, the selection stage of bids consideration can be combined with the assessment stage of bids consideration with the execution of a single protocol. In this case, the evaluation stage is not carried out separately.

17.12. In the case of combining the selection and evaluation stages of bids consideration, after the publication of the final protocol of bids consideration and summing up of the procurement results, the procurement procedure ends.

18. Request for minimum prices

18.1. The stage «Request for minimum prices» is provided for procedures such as tender, auction, request for proposals, request for quotations.

18.2. The decision on the request for minimum prices is made by the procurement Organizer.

18.3. Upon completion of the qualifying stage / consideration of the second parts and / or the rebidding and before the evaluation stage, the Organizer has the opportunity to form a request for minimum prices based on the best price proposals of the Participants. The lowest price proposal is considered the best.

18.4. During the stage of requesting minimum prices, the Participants may be given the opportunity to voluntarily increase the preference of their bids by reducing prices to the minimum ones proposed by the Participants at the stage of bid submission.

18.5. At the stage «Request for minimum prices», the admitted Participant generates a request for confirmation of minimum prices, thereby agreeing to provide services at a lower price.

18.6. Before the end of the stage of requesting minimum prices, the Participant can withdraw the previously submitted bid for participation for the supply at the minimum price.

18.7. After the end date and time of the submission of the request for minimum prices, the stage of requesting minimum prices ends.

18.8. After the stage of requesting the minimum prices, the procurement procedure moves to the stage of summing up of the procurement results. The organizer has the opportunity to determine the winner in accordance with the procedure established for this procurement in accordance with the evaluation criteria specified in the procurement documentation.

18.9. The organizer of the procurement may decide to re-request the minimum prices.

19. Conducting the evaluation stage of bids consideration

19.1. The evaluation stage is provided for during the procurement procedures, except for the SMEs procedures.

19.2. When holding a tender, request for proposals, it is envisaged to conduct an evaluation stage of bids consideration.

19.3. As part of the evaluation stage, the commission evaluates and compares the bids of the admitted participants in the procurement procedure.

19.4. Evaluation and comparison of bids are carried out in accordance with the evaluation criteria and in the manner established by the procurement documentation.

19.5. Based on the results of bids consideration, the procurement commission publishes a protocol on bids consideration at the evaluation stage.

19.6. Within the stage of bids consideration (evaluation stage), several protocols can be published.

19.7. The publication of the protocols of bids consideration at the evaluation stage is carried out in accordance with the user guide.

19.8. After the publication of the protocol of bids consideration for participation in the procurement, the Operator's AS sends each Participant a notification of the results of bid consideration. The notification contains the following information:

- notice number of the procurement;
- the address of the electronic trading platform on the Internet;
- the place assigned to the participant according to the summing up of the procurement results (if the results are summed up).

19.9. Any admitted Participant, after posting the final protocol for bids consideration at the assessment stage, has the right to send the Organizer a request for clarification of the results of the procurement procedure, but only his bids. The organizer is obliged to provide such a participant with appropriate explanations. This request of the Participant and the response of the Organizer are sent in the manner specified in clause 15 of these Regulations.

20. Consideration and evaluation of the first parts of the bids for participation in the SMEs procedure

20.1. The stage is carried out in the procedures of the SMEs request for proposals, tender and auction.

20.2. The stage begins after the end of the acceptance of bids, the procurement procedure goes to the stage «Consideration and evaluation of the first parts of the bids for participation in the procedure», at which the Organizer considers the information and documents contained in the first parts of the submitted bids, while the Operator does not disclose the names of the Participants to the procurement Organizer, including those specified in the QES key certificates, which signed bids and (or) electronic documents included in the bid).

20.3. The information and documents contained in the first parts of the submitted bids must contain «functional characteristics (consumer properties) of the product or the quality characteristics of the product» and (or) «quality of the technical proposal») of the first parts of the bids for participation in the procurement. Detailed evaluation criteria are defined in the Standard.

20.4. The procurement commission carry out consideration and evaluation of the first parts of the bids in the manner and within the time frame specified in the notice and procurement documentation, as well as in accordance with the Standard.

20.5. Based on the results of consideration of the first part of the bids, the procurement commission at its meeting in relation to each Participant makes a decision on admission to further participation in the procurement, or on refusal of admission in accordance with the selection criteria and in the manner established in the procurement documentation.

20.6. Evaluation of the first parts of bids for participation in the procurement is not carried out if the procurement is declared invalid in accordance with the Standard:

20.6.1. In the event that, based on the results of consideration of the first part of the bids for participation in the procurement, the commission decided to reject all bids for participation in the procurement

20.6.2. On the compliance of the first part of the bid for participation in the procurement with the requirements of the documentation of only one procurement participant, the procurement in relation to this lot is declared invalid.

20.7. The results of the consideration and evaluation (if any) of the first parts of the bids are reflected in the minutes of the meeting of the commission for the consideration of the first part of the bids.

20.8. If, based on the results of consideration of the first parts of the bids for participation in the procurement, the commission made a decision on the compliance of the first part of the bids for participation in the procurement with the requirements of the documentation of only one procurement participant, in connection with which the procurement in relation to this lot was declared invalid, after the protocol was posted on the ETP;

20.9. The ETP operator opens the procurement organizer access to the second part of this bid for participation in the procurement - when conducting a request for proposals, an auction, as well as a tender, if the notice of the procurement does not provide for the submission of additional price proposals;

20.10. The auction procedure is not carried out - during the auction;

20.11. The submission of additional price proposals is carried out in the manner if the submission of additional price proposals was provided for by the notice of the procurement - during the tender.

20.12. After opening access to the second part of the bid for participation in the procurement, the commission considers of the second part of the bid in the manner prescribed in paragraph 20 of this section.

20.13. If, based on the results of consideration of the first parts of the bids for participation in the procurement, the commission decided to reject all bids for participation in the procurement, in connection with which the procurement in relation to this lot was declared invalid, after posting the protocol on the ETP, the procurement organizer has access to the second parts of bids for participation does not open in procurement; the final protocol is not drawn up.

21. Consideration and evaluation of the second parts of the bids for participation in the SMEs procedure

21.1. The stage is carried out in the procedures of the SMEs request for proposals, tender and auction.

21.2. The organizer of the procurement with the help of the software and technical means of the ETP opens access to the second parts of bids for participation in the procurement after:

21.2.1. posting on the official website and ETP of the minutes of the meeting of the commission for the consideration of the first parts of the bids - during the tender (if the notice of the procurement does not provide for the submission of additional price proposals), request for proposals;

21.2.2. placement of the protocol for comparing additional price proposals on the ETP - during the tender (if the notice of the procurement provides for the submission of additional price proposals);

21.2.3. placement of the bidding protocol on the ETP - during the auction. If during the auction not a single proposal for the contract price was submitted, in connection with which the auction was declared invalid, the minutes of consideration of the second parts of the bids shall reflect information on the recognition of the auction as invalid, as well as information that the second parts of the bids for participation in the procurement were are considered, and such a protocol is signed by the secretary of the procurement commission, the final protocol is not drawn up.

21.3. The procurement commission carry out consideration and evaluation of the second parts of the bids in the manner and within the time frame specified in the notice and procurement documentation, as well as in accordance with the Standard.

21.4. Based on the results of consideration of the second parts of the bids, the commission at its meeting in relation to each bid for participation in the procurement makes a decision on the compliance of the bid for participation in the procurement with the requirements of the procurement documentation, or rejection of the bid of such a participant.

21.5. Participants who have not submitted a single price proposal to the auction are not considered by the commission.

21.6. Evaluation of the second parts of the bids for participation in the procurement is not carried out if, based on the results of consideration of the first parts of the bids for participation in the procurement, the commission decided to reject all bids of participants.

21.7. In the event that, based on the results of consideration of the second parts of the bids for participation in the procurement, the commission decided:

21.7.1. on the rejection of all bids for participation in the procurement or on the compliance of the bid for participation in the procurement with the requirements of the documentation of only one procurement participant, then the procurement in relation to this lot is declared invalid.

21.8. The results of the consideration and evaluation of the second parts of the bids are reflected in the minutes of the meeting of the commission for the consideration of the second parts of the bids. Immediately after the placement of this protocol, the ETP sends each procurement participant a notification of the results of consideration and evaluation of the second part of his bid.

22. Price proposals comparison in SMEs procedures

22.1. The stage is carried out in the procedures of the SMEs.

22.2. After consideration of the second parts of the bids for participation in the procurement and posting of the minutes of the meeting of the commission for the consideration of the second parts of the bids for the ETP, the operator of the ETP automatically, using the ETP software and hardware, provides the procurement organizer with the results of the price proposals comparison, for the tender when submitting supplemented price proposals, taking into account the results submission of additional price proposals, as well as information on price proposals of each procurement participant.

22.3. If, based on the results of consideration of the second parts of the bids for participation in the procurement, the commission made a decision to reject all bids for participation in the procurement, in connection with which the procurement in

relation to this lot was declared invalid, after the posting on the ETP of the protocol specified in clause 21.8 of this section, the operator of the ETP does not open the procurement organizer access to price proposals of bids for participation in the procurement and the final protocol is not drawn up.

22.4. If, based on the results of consideration of the second parts of the bids for participation in the procurement, the commission made a decision on the compliance of the bids for participation in the procurement with the requirements of the documentation of only one procurement participant, in connection with which the procurement in respect of this lot was declared invalid, after the protocol specified in clause 21.8 was posted on the ETP of this section, the ETP operator opens the procurement organizer access to the price proposal of this bid for participation in the procurement.

23. Submission of additional price proposals in SMEs tender

23.1. The stage of submitting additional price proposals is provided for in the SMEs tender procedure.

23.2. On the day specified in the notice of the procurement and documentation, additional price proposals are submitted on the ETP without changing the remaining provisions of the bid, if the notice of the procurement provides for the submission of additional price proposals. Information on the start time of additional price proposals submission is posted by the ETP operator on the official state website in accordance with the time zone in which the customer is located. At the same time, the operator of the ETP must inform the procurement participants about the lowest price proposal out of all the price proposals submitted by the participants in this procurement. Duration of acceptance of additional quotations is 3 (three) hours.

23.3. Procurement participants, whose bids are recognized as appropriate following the results of consideration of the first parts of the bids, in the manner prescribed by the ETP regulations, may submit only one additional price proposal to the ETP, which must be lower than the price proposal previously submitted by them simultaneously with the bid for participation in the procurement.

23.4. The procurement participant has the right not to submit an additional price proposal, then, when summing up of the procurement results, his previously submitted price proposal is considered.

23.5. After the stage is completed, a protocol for submission additional price proposals is formed on the ETP within 1 (one) hour with the help of software and technical means of the ETP before consideration of the second parts of the bids.

23.6. The organizer of the procurement with the help of software and technical means of the ETP is granted access to additional price proposal after the publication of the protocol of consideration of the second parts of the bids specified in clause 21.2.

24. Request for quotations for SMEs

24.1. After the completion of the acceptance of bids, the procedure proceeds to the stage of summing up of the procurement results.

24.2. When summing up of the procurement results, the commission at its meeting in respect of each bid for participation in the request for quotations makes a decision on the compliance of the bid for participation in the request for quotations as a whole with the requirements of the documentation, or the rejection of the bid of such a participant in the request for quotations in the manner and within the time specified in the notice and the procurement documentation, as well as in accordance with the Standard.

24.3. Based on the summing up of the procurement results, the final protocol is drawn up in accordance with section 25 of these regulations.

25. Summing up of the procurement results of the SMEs procedures

25.1. The stage is carried out in the procedures of the SMEs.

25.2. B Within 1 (one) business day after the operator of the ETP provides information in accordance with clause 22 of this section, the commission, based on the results of the evaluation of bids for participation in the procurement, assigns to each bid a serial number in the order of decreasing the degree of profitability of the terms of execution of the contract contained in them, taking into account the information provided in accordance with paragraph 22 of this section.

25.3. The Commission assigns a place (serial number) to each bid for participation in the procurement, starting from the first, relative to others as the degree of preference of the terms of the bid contained in them decreases, based on the calculated points. In the event that several such bids contain the same conditions for the performance of the contract in terms of profitability, a lower serial number is assigned to the bid that was received earlier than other such bids.

25.4. When conducting the procurement procedure, a procurement participant is recognized whose bid meets the requirements set forth in the documentation, based on the evaluation criteria specified in the documentation, contains the best conditions for the execution of the contract (that is, the bid for participation in the procurement of which is evaluated by the highest number of points, and is assigned the first place).

25.5. When holding an auction, the commission assigns places to the auction participants, whose bids were found to correspond to the conditions of the auction, starting from the first. In this case, the first place is assigned to the auction participant who offered the minimum contract price. If several such bids contain the same price proposals, a lower serial number is assigned to the bid that was received earlier than other such bids.

25.6. When holding an auction, the winner of the auction with whom the contract is concluded is the person whose bid meets the requirements established by the documentation and who offered the lowest contract price by reducing the initial maximum price specified in the notice of the auction by the «auction step» set in the documentation.

25.7. Based on the results of the procurement, a protocol of the meeting of the commission for summing up of the procurement results of the procurement (final protocol) is drawn up, unless otherwise provided by this procedure.

25.8. In the event that at the end of the deadline for bids submission for participation in the procurement, only one bid for participation in the procurement was submitted, and this bid and the procurement participant who submitted it meet all the requirements and conditions stipulated by the documentation, or it is decided that only one bid meets the requirements of the documentation and the procurement was declared invalid, the customer decides:

25.8.1. on the contract conclusion with such a single procurement participant no later than the day preceding the posting of the protocol specified in clause 25.6 of this section on the official websites and ETP in the manner specified in this clause, at a price, in volume and on conditions specified by such a single a participant in his bid, or on the best conditions for the customer, achieved as a result of pre-contractual negotiations;

25.8.2. about Re-procurement;

25.8.3. on refusal to contract conclusion in the cases specified in part 2 of article 9.4 of the Standard.

26. Removal of participants

26.1. The Organizer has the ability to remove the Participant from further procurement procedures, indicating the reason. To remove a Participant, the Organizer shall form an appropriate decision in the protocol of bids consideration, consideration of the first parts or consideration of the second parts of the bids. The decision is displayed when signing the protocol in the appropriate signature form.

27. Auction / Reverse auction

27.1. The Auction / Reverse auction is a competitive procurement method in which the Procurement Organizer informs suppliers in advance of the need for products, invites them to submit bids, the Procurement Commission appointed by the Procurement Organizer reviews them and rejects non-compliant auction / reverse auction documentation, conducts the auction / reverse auction procedure and determines the Winner as the Procurement Participant who offered the lowest contract price.

27.2. The notice of the auction / reverse auction is posted by the procurement Organizer on the Official Website and on the same day on the electronic trading platform within the timeframes specified by the Standard. The notice must contain information:

- an indication of the procurement method (auction / reverse auction) and the form of its conduct;
- name, location of the Customer;
- name and address of the Auction / Reverse auction Organizer, surname, name and patronymic of the person in charge, his phones, fax number and other necessary contact information;
- subject matter of the contract with an indication of the list of supplied goods, work performed, services rendered;
- initial (maximum) contract price;
- the date and time of the bids submission deadline for participation in the auction / reverse auction;
- dates of consideration of the first and second parts of the bids;
- date and time of the start of the auction / reverse auction;
- information on the form, amount of the provision of the procurement bid security;
- information on the form, amount of the provision of contract performance security;

- information on the form, amount of provision of advance repayment security;
- information on the form, amount of provision of security of performance of guarantee obligations.

27.3. The bid submission for the auction / reverse auction is made by the Participants registered in the Operator's AS in accordance with the rules established by the Standard and these Regulations.

27.4. The Operator's AS ensures the safety and confidentiality of information and documents contained in the submitted bids for participation in the auction / reverse auction, as well as information on the number and list of the Participants who submitted bids.

27.5. If after the end of the deadline for bids submission for participation in the auction / reverse auction, not a single bid has been received, the auction / reverse auction is declared invalid.

27.6. If after the deadline for bids submission for participation in the auction / reverse auction, only one bid has been received, the auction / reverse auction shall be declared invalid. In this case, the Operator, immediately after the end of the period for bids submission, opens the Procurement Organizer access to the information and documents contained in the first and second parts of such a bid, and the auction / reverse auction commission conducts the selection stage of consideration of the first parts and consideration of the second parts of the bid simultaneously with the execution of the corresponding protocol (minutes).

27.7. Immediately after the deadline for bids submission, the Operator opens the procurement Organizer access to the information and documents contained in the first parts of the submitted bids; at the same time, the Operator does not disclose to the Purchasing Organizer the names of the Participants, including those indicated in the QES key certificates, which signed the bids and (or) electronic documents included in the bid.

27.8. Bids consideration is carried out in the manner specified in clause 17 of these Regulations.

27.9. The Auction / Reverse auction Commission keeps a record of the consideration of the first parts of the bids. The protocol on the consideration of the first parts of the bids is drawn up and signed within the timeframe specified by the Standard. On the day of signing, the protocol is posted on the Official website.

27.10. The Participant, admitted to participate in the auction / reverse auction based on the results of consideration of the first parts of the bids, has the opportunity to

participate in the auction / reverse auction in the personal account on the electronic trading platform on the date and time of the auction / reverse auction.

27.11. The auction / reverse auction is held on the electronic trading platform on the day and time specified in the notice of the auction / reverse auction and the auction / reverse auction documentation, using the software and hardware of the electronic trading platform, provided that after bids consideration for participation in the procurement procedure at least two Participants were admitted.

27.12. Auction / Reverse auction procedure:

27.12.1. In the course of the auction / reverse auction, the Participants submit bids for the contract price, providing for the reduction of the current minimum bid for the contract price by an arbitrary amount within the «auction / reverse auction step». If during the auction the price of the contract is reduced to zero, the auction is held for the right to conclude a contract. In this case, the auction participant is recognized as the auction participant whose bid meets the requirements established by the documentation and who offered the highest price for the right to conclude a contract.

27.12.2. When the initial maximum price decreases to zero during the auction, the Participant has the opportunity to submit a price proposal equal to zero, while the Participant must immediately submit a bid again, which will already go up, if such a rate was not followed, then the offer is considered not submitted. During trading, for other participants and the customer, the sign of a trading reversal is not reflected until a new offer follows the zero.

27.12.3. The beginning and the end of the auction / reverse auction, as well as the time of receipt of price proposals is determined by the time of the server on which the Operator's AS is located.

27.12.4. «Auction / reverse auction step» is from 0.5% to 5% of the initial (maximum, minimum) contract price (lot price). For procedures with the established sign «Framework contract», the «Auction / reverse auction step» is from 0.5% to 5% of the upper limit of the value of the contract.

27.12.5. The time remaining before the time for submission of price proposals is extended automatically after the receipt of the next proposal for the price of the contract and is 30 (thirty) minutes.

27.12.6. When submitting a proposal for the price of the contract, the User of the Participant has the opportunity to perform the following actions:

- view up-to-date information about the course of the auction / reverse auction;

- introduce a new proposal for the contract price in compliance with the conditions specified in the notice of the procurement procedure;
- sign the QES and send a proposal for the price of the contract.

27.12.7. With the help of the software and hardware of the Operator's AS, the following restrictions on the submission of proposals for the contract price are provided:

- The participant can reduce the current minimum offer for the contract price by at least 0.5% and at most 5%;
- The participant cannot submit a proposal for a contract price higher than the one previously submitted by him;
- The participant cannot submit the same offer twice for the contract price;
- The participant cannot submit a proposal for the contract price equal to zero.

27.12.8. When entering a price proposal, the Operator's AS requests confirmation of the entered information and, if the information does not comply with the requirements of this Regulation and the conditions specified in the notice of the procurement procedure, issues a warning and rejects such a price proposal.

27.12.9. When confirming the entered information, the Operator's AS informs the user about the offer made, indicating that the offer is the best offer for the contract price at the moment, or the best offer of this Participant.

27.12.10. The Operator's AS controls the entry of quotations by the Participant during the reverse auction and rejects proposals that do not meet the condition: the person sending the bid for participation must be the Authorized Specialist of the Participant or the Administrator of the Participant.

27.12.11. Each price proposal submitted during the procurement procedure is signed by the QES.

27.12.12. After submitting a price proposal, the Participant has the opportunity to submit a new price proposal in compliance with the requirements of this Regulation.

27.12.13. If the proposal for the contract price is accepted, such a proposal is included in the register of proposals for the contract price of this auction / reverse auction.

27.12.14. If from the moment of receiving the last offer or from the moment of the beginning of the auction / reverse auction within 30 (thirty) minutes, not a single new minimum proposal for the price of the offer contract has been submitted, the auction / reverse auction will automatically end.

27.12.15. Within 30 (thirty) minutes from the end of the auction / reverse auction, any Participant has the right to submit an offer for the contract price, which is not lower than the last offer for the minimum contract price, regardless of the «auction / reverse auction step».

27.13. Immediately after the end of the auction / reverse auction or posting of the protocol on the consideration of the first parts of the bids in case of recognition of the auction / reverse auction as invalid, the Operator's AS opens access in the personal account in the Operator's AS to the procurement Organizer to the second parts of the bids of all Participants, as well as documents that the Operator received in the process registration of such Participants. In this case, the operator sends to the Organizer only documents and information contained in the second parts of the bids of the participants, and does not send the registration information of the participant to the Organizer.

27.14. The auction / reverse auction commission, within the period specified by the Standard, after the end of the auction / reverse auction, considers the second parts of the bids. The term for consideration of the second parts of the bids may be extended by the decision of the auction / reverse auction commission.

27.14.1. When considering the second parts of the bids, the Auction / Reverse auction Organizer, upon the decision of the Auction / Reverse auction Commission, has the right to refine the bids in the manner prescribed by the Standard, taking into account the provisions of clause 14 of these Regulations.

27.14.2. Based on the results of consideration of the second parts of the bids, the auction/ reverse auction commission at its meeting in respect of each Participant, the second part of whose bid is being considered, makes a decision on the compliance of such a Participant and his bid as a whole with the requirements of the auction / reverse auction documentation, or rejection of his bid. The specified solution is available for viewing when publishing the protocol.

27.14.3. The Auction / Reverse auction Commission assigns places to the Participants, whose bids were found to correspond to the conditions of the auction / reverse auction, starting from the first one; in this case, the first place is assigned to the Participant who offered the minimum contract price. This information is available for viewing when publishing the final protocol for consideration of the second parts and summing up of the procurement results.

27.15. The specified functionality should be available starting from the following dates:

- if one bid for participation in the auction / reverse auction is submitted - on the next day after the publication of the protocol of opening the envelopes with bids for participation in the auction / reverse auction (in this case, the protocol of consideration of the first and second parts of the bids is published);
- if, as a result of consideration of the first parts of the bids for participation in the auction / reverse auction, one Participant is admitted - within 1 (one) hour from the moment of publication on the electronic trading platform of the final protocol of consideration of the first parts of the bids;
- if at least one Bidder took part in the auction / reverse auction - within 1 (one) hour after the publication of the minutes of the auction / reverse auction.

27.16. The meeting of the auction / reverse auction commission for consideration of the second parts of the bids and summing up of the procurement results of the auction / reverse auction is carried out outside the Operator's AS.

27.17. The protocol on consideration of the second parts of the bids and summing up of the procurement results of the auction / reverse auction is drawn up and signed within the timeframes specified by the Standard. On the day of signing, the protocol is posted on the Official Website and in the Operator's AS.

27.18. At the stage of consideration of the second parts of the bids, several protocols may be published.

27.19. The user of the Auction / Reverse auction Organizer should be able to confirm the publication of the final protocol of consideration of the second parts of the bids and summing up of the procurement results.

27.20. Access to this functionality should be closed after the publication of the final protocol for consideration of the second parts of the bids and summing up of the procurement results.

27.21. The user of the Procurement Organizer in the Operator's AS shall be able to perform the following actions:

- View the first and second part of each submitted bid for participation in the auction / reverse auction;
- review the decision on the compliance or non-compliance of the bid with the requirements of the auction / reverse auction documentation for each received bid, the rationale for the decision made on the non-compliance, information on sending requests to participants for clarification of the provisions of their bids, without the possibility of editing this information;
- view the protocol on the consideration of the second parts of the bids and summing up of the results of the auction / reverse auction;

- confirm the publication of the protocol on the consideration of the second parts of the bids and summing up of the results of the auction / reverse auction, if it is final at this stage.

27.22. Within 1 (one) hour from the moment of posting the minutes of consideration of the second parts of the bids and summing up of the results of the auction / reverse auction, the Operator sends to the Participants, the second parts of bids for participation in the auction / reverse auction of which were considered, notifications of the decision made by e-mail and to the Personal Account. The notification must include the following information:

- notice number of the auction / reverse auction;
- the address of the electronic trading platform on the Internet;
- date and time of start of the auction / reverse auction;
- decision on the conformity or non-conformity of the bid;
- the reason and justification for the non-conformity in case of a decision on the non-conformity of the bid.

28. Auction SMEs

28.1. The auction is held on the ETP on the day specified in the notice of the auction and documentation. Information about the start time of the auction is posted by the operator of the ETP on the official state website in accordance with the time zone in which the customer is located. Participation in the auction for this lot is accepted only by participants whose bids are recognized as appropriate based on the results of consideration of the first parts of the bids for this lot.

28.2. The ETP operator ensures the continuity of the auction, the reliability of the functioning of the software and hardware used to conduct the auction, equal access of participants to participation in it, the confidentiality of data on the participants of this auction, as well as the implementation of the prescribed procedure for holding the auction throughout the entire period of its holding.

28.3. The auction is held for each lot separately by reducing the initial maximum contract price (lot price) specified in the notice of the auction by the «auction step».

28.3.1. «Auction step» is set in the amount of 0.5 percent to 5 percent of the initial maximum contract price (lot price) specified in the notice of the auction. For procedures with the established sign «Framework contract», the «Auction step» is set in the amount of 0.5% to 5% of the upper limit of the value of the contract specified in the notice of the auction.

28.4. In the course of the auction, its participants submit price proposals that provide for a decrease in the current minimum proposal for the contract price by an amount within the «auction step».

28.5. Auction participants submit price proposals, taking into account that with the help of software and technical means of the ETP, restrictions on the submission of price proposals are provided in such a way that the auction participant cannot:

28.5.1. submit an offer with the contract price (lot price) outside the auction step (less than 0.5% and more than 5% of the initial maximum price (lot price) specified in the notice of the auction);

28.5.2. submit an offer with a contract price (lot price) equal to or higher than the one previously submitted by him;

28.5.3. submit an offer with the contract price (lot price) equal to zero;

28.5.4. submit an offer for the contract price, which is lower than the current minimum offer for the contract price, reduced within the «auction step»;

28.5.5. submit an offer for the contract price, which is lower than the current minimum offer for the contract price, if submitted by this auction participant.

28.6. When holding an auction, the time for accepting proposals for the contract price is set, which is 30 (thirty) minutes from the beginning of such an auction.

28.7. After receiving the last offer on the contract price, the waiting time for price proposals is extended by 30 minutes.

28.8. If, within 30 (thirty) minutes after the start of the auction, not a single proposal for the contract price is submitted, the auction automatically, using the software and hardware of the ETP, ends.

28.9. After the end of the auction, it is not possible to submit additional price proposals.

29. Tender

29.1. Tender is a competitive method of procurement, in which the Procurement Organizer informs the suppliers in advance about the need for products, invites to submit bids, the tender commission appointed by the Procurement Organizer considers them at the selection stage and rejects those that do not correspond to the tender documentation, evaluates the relevant bids and determines the Winner as the person who proposed the best conditions for the performance of the contract based on a set of criteria announced in the tender documentation.

29.2. The tender procedure is carried out by submitting proposals for the execution of the contract and the cost of the execution of the contract by the Participants.

29.3. The bid for the tender is submitted by the Participants registered in the Operator's AS in accordance with the rules established by the Standard and clause 12 of these Regulations.

29.4. The rules for holding a tender are established by the procurement Organizer in the notice and tender documentation.

29.5. On the basis of the decision of the tender commission, a rebidding procedure can be carried out.

29.6. The organization and conduct of the tender consist of the following stages:

29.6.1. Publication on the Official website and on the electronic trading platform by the Procurement Organizer of the tender notice. The notice must contain:

- an indication of the procurement method (tender) and the form of its conduct;
- name, location of the Customer;
- name and address of the Procurement Organizer, surname, name and patronymic of the person in charge, his phones, fax number and other necessary contact information;
- subject matter of the contract with an indication of the list of supplied goods, work performed, services rendered;
- the initial (maximum) contract price or information that the initial (maximum) price is not announced;
- an indication of the possibility of rebidding;
- the date and time of the bids submission deadline for participation in the tender by the Procurement Participants;
- information on the date and time of the procedure for opening envelopes with tender bids;
- information about the date of the selection stage and summing up of the results of the tender;
- information on the form, amount of the provision of the procurement bid security, if required;
- information on the form, amount of the provision of contract performance security;
- information on the form, amount of provision of advance repayment security;
- information on the form, amount of provision of security of performance of guarantee obligations.

29.6.2. Clarification of the tender documentation (when submitting relevant requests from the Participants); change of tender documentation (if necessary); refusal to hold a tender (if necessary) and placement of information about it are made in accordance with the requirements of the Standard and these Regulations..

29.6.3. Bids submission for participation in the tender by registered Participants. The bid is submitted in the form of an electronic document in accordance with the rules and requirements of the Procurement Organizer specified in the notice and tender documentation. The bids submission by the Participants is carried out in the manner determined by the provisions of clause 12 of these Regulations.

29.6.4. Carrying out by the Procurement Organizer of the procedure for opening access to bids for participation in the tender and publication of the protocol for opening access to bids for participation in the tender. The procedure for opening access to bids and publishing the corresponding protocol is carried out in accordance with clause 13 of these Regulations.

29.6.5. Bids consideration submitted for participation in the tender. It is carried out in the following order:

- conducting the qualifying stage (clause 17 of these Regulations);
- carrying out the evaluation stage (clause 19 of these Regulations).

29.6.5.1. By the decision of the competition commission, the selection and evaluation stages can be combined with the execution of a single protocol, while the timing of the registration of protocols based on the results of the selection stage and the evaluation stage is not summed up.

29.6.5.2. During the consideration of the bids (selection stage) for participation in the tender, the Procurement Organizer has the right to clarify bids for participation in the tender in accordance with the procedure specified in clause 14 of these Regulations.

29.6.5.3. The decision of the tender commission to clarify the bids for participation in the tender is reflected in the minutes of the meeting of the tender commission for consideration of the bids at the selection stage, which is posted in the Operator's AS and on the Official website within the time limits established by the Standard.

29.6.5.4. The timing of the qualifying and (or) evaluation stage, as well as the term for choosing the winner of the procurement procedure, by decision of the procurement commission, may be extended.

29.6.6. Carrying out the rebidding procedure and posting the corresponding protocol for rebidding, if the tender commission has made an appropriate decision

to conduct it. The procedure for rebidding is described in clause 39 of these Regulations. Rebidding can be carried out only after the completion of the selection stage of consideration of the bids and the publication of the final protocol of consideration of the bids at the selection stage.

29.6.7. A participant can submit a so-called alternative proposal - an offer that is additional to the main one and contains one or several modified (relative to those contained in the main offer) organizational and technical solutions, commercial solutions, characteristics of the supplied products or conditions. A participant can submit no more than 2 (two) alternative proposals for each lot of the procurement procedure. When conducting rebidding according to the procurement procedure, the Participant may indicate new prices or other conditions in relation to both the main and alternative proposals.

29.6.7.1. After rebidding, the Winner is determined in accordance with the procedure established for this tender in accordance with the evaluation criteria specified in the tender documentation.

29.6.8. Selection of the winner of the tender.

29.6.8.1. The selection of the winner of the tender is carried out by the tender commission at a meeting after the rebidding (if any), taking into account its results. The tender committee assigns a place to each bid for participation in the tender, starting with the first, relative to others as the degree of preference for the conditions of the bid contained in them decreases, and if the preference is measured in points, based on the calculated points.

29.6.8.2. The meetings of the commission for consideration of the bids at the evaluation stage and at the choice of the winner can be combined and drawn up in one protocol, while the deadlines for issuing the protocols are not summed up. The procedure for publishing the minutes is described in clause 19 of these Regulations.

29.6.8.3. The Tender Commission recognizes as the Winner of the Tender the Participant who offered the best conditions for the execution of the contract and whose bid for participation in the tender was awarded first place.

30. Request for proposals

30.1. Request for proposals is a competitive method of procurement, in which its Organizer informs the Participants in advance about the need for products, invites them to submit bids, the procurement commission appointed by the Procurement Organizer considers them and rejects those that do not meet the requirements of

the procurement documentation, can negotiate with admitted Bidders regarding their bids, evaluates the relevant bids and determines the winner based on a set of criteria announced in the procurement documentation.

30.2. The request for proposals procedure is carried out by submitting proposals for the execution of the contract and the cost of the execution of the contract by the Participants.

30.3. A bid for a request for proposals is submitted by the Participants registered in the Operator's AS in accordance with the rules established by the Standard and clause 5 of these Regulations.

30.4. The rules for the request for proposals are established by the Procurement Organizer in the notice and documentation of the request for proposals.

30.5. Based on the decision of the procurement commission, a rebidding procedure can be carried out.

30.6. Organization and conduct of a request for proposals consists of the following stages:

30.6.1. Publication on the Official website and on the electronic trading platform by the Procurement Organizer of the notice of the request for proposals.

30.6.2. The notice must contain:

- an indication of the procurement method (request for proposals) and the form of its implementation;
- name, location of the customer;
- name and address of the organizer of the request for proposals, last name, first name and patronymic of the person in charge, his phones, fax number and other necessary contact information;
- subject matter of the contract with an indication of the list of delivery of goods, performance of works, rendering of services;
- the initial (maximum) contract price or information that the initial (maximum) price is not announced;
- an indication of the possibility of rebidding;
- starting date and date and time of the bids submission deadline for participation in the request for proposals;
- information on the date and time of the procedure for opening envelopes with bids for participation in the request for proposals;
- information on the date of the selection stage and summing up of the results of the request for proposals;

- information on the form, amount of the provision of the procurement bid security;
- information on the form, amount of the provision of contract performance security;
- information on the form, amount of provision of advance repayment security;
- information on the form, amount of provision of security of performance of guarantee obligations.

30.6.3. Clarification of the documentation on the request for proposals (when submitting relevant requests from the Participants); amendment of the documentation on the request for proposals (if necessary); refusal to conduct a request for proposals (if necessary) and placement of information about it are made in accordance with the requirements of the Standard and these Regulations.

30.6.4. Bids submission for participation in the request for proposals by registered Participants. The bid is submitted in the form of an electronic document in accordance with the rules and requirements of the Procurement Organizer specified in the notice and documentation on the request for proposals. The bids submission by the Participants is carried out in the manner specified in clause 12 of these Regulations.

30.6.5. Carrying out by the Procurement Organizer of the procedure for opening access to bids for participation in the request for proposals and publication of the protocol for opening access to bids for participation in the request for proposals. The procedure for opening access to bids and publishing the corresponding protocol is carried out in accordance with clause 13 of these Regulations. The protocol of opening access to the bids is drawn up and signed within the timeframe specified by the Standard.

30.6.6. Bids consideration submitted for participation in the request for proposals is carried out in the following order:

- conducting the qualifying stage (clause 17 of these Regulations);
- carrying out the evaluation stage (clause 19 of these Regulations).

30.6.6.1. By the decision of the procurement commission, the selection and evaluation stages can be combined with the execution of a single protocol, while the timing of the registration of protocols based on the results of the selection stage and the evaluation stage is not summed up.

30.6.6.2. During the consideration of the bids (selection stage) for participation in the request for proposals, the Procurement Organizer has the right to clarify bids

for participation in the request for proposals in accordance with the procedure specified in clause 14 of these Regulations.

30.6.6.3. The decision of the procurement commission to clarify the bids for participation in the request for proposals is reflected in the minutes of the meeting of the procurement commission to bids consideration at the selection stage, which is posted in the Operator's AS and on the Official website within the timeframes specified by the Standard.

30.6.6.4. The timing of the qualifying and (or) evaluation stage, as well as the term for selecting the winner of the request for proposals, by the decision of the procurement commission, may be extended.

30.6.6.5. The customer has the right to conduct negotiations with the participants after the publication of the final protocol of consideration of the bids at the selection stage and before rebidding (if any). The procedure for rebidding is described in clause 39 of these Regulations.

30.6.6.6. The rebidding procedure and the placement of the corresponding rebidding protocol are carried out if the purchasing commission has made an appropriate decision to conduct it. The procedure for rebidding is described in clause 39 of these Regulations. Rebidding can be carried out only after the completion of the selection stage of consideration of the bids and the publication of the final protocol of consideration of the bids at the selection stage.

30.6.6.7. A participant can submit a so-called alternative proposal - a proposal that is additional to the main one and contains one or several modified (relative to those contained in the main offer) organizational and technical solutions, commercial solutions, characteristics of the supplied products or conditions. A participant can submit no more than 2 (two) alternative proposals for each lot of the procurement procedure. When conducting rebidding according to the procurement procedure, the Participant may indicate new prices or other conditions in relation to both the main and alternative proposals.

30.6.6.8. After rebidding, the Winner is determined in accordance with the procedure established for this request for proposals in accordance with the evaluation criteria specified in the documentation for the request for proposals.

30.6.7. Selection of the request for proposals.

30.6.7.1. The selection of the Winner is carried out by the procurement commission at a meeting after the rebidding (if any), taking into account its results. The procurement commission assigns a place to each bid for participation in the request for proposals, starting with the first, relative to others as the degree of

preference of the terms of the bid contained in them decreases, and if the preference is measured in points, based on the calculated points.

30.6.7.2. Sessions of the commission for consideration of the bids at the evaluation stage and at the choice of the Winner can be combined and drawn up in one protocol, while the deadlines for issuing the protocols are not summarized.

30.6.7.3. The Procurement Commission recognizes as the winner of the request for proposals the Participant who offered the best conditions for the execution of the contract and whose bid for participation in the request for proposals was awarded first place.

31. Request for quotations

31.1. Request for quotations is a competitive procurement method in which the Procurement Organizer informs suppliers in advance about the need for products, invites them to submit proposals, the procurement commission appointed by the Procurement Organizer considers them at the selection stage, rejects inappropriate procurement notice and documentation and determines the Winner as a Procurement Participant who offered the lowest contract price.

31.2. The procedure for requesting quotes is carried out by submitting proposals for the execution of the contract and the cost of the execution of the contract by the Participants.

31.3. Organization and execution of a request for quotes consists of the following stages:

31.3.1. Publication on the Official website and on the electronic trading platform by the Procurement Organizer of a notice of a request for quotes.

31.3.2. The notice must contain:

- an indication of the procurement method (request for quotations) and the form of its conduct;
- name, location of the customer;
- the name and address of the organizer of the request for quotes, the last name, first name and patronymic of the person in charge, his phones, fax number and other necessary contact information;
- subject matter of the contract with an indication of the list of delivery of goods, performance of works, rendering of services;
- initial (maximum) contract price;
- the date and time of the bids submission deadline for participation in the request for prices, the procedure for their submission by the participants;

- information about the date of the selection stage and summing up of the results of the request for quotes;
- information on the form, amount of the provision of the procurement bid security;
- information on the form, amount of the provision of contract performance security;
- information on the form, amount of provision of advance repayment security;
- information on the form, amount of provision of security of performance of guarantee obligations.

31.3.3. Clarification of the documentation in the request for quotes (when submitting relevant requests from the Participants); changes in the documentation on the request for prices (if necessary); refusal to conduct a request for quotes (if necessary) and placement of information about this are made in accordance with the requirements of the Standard and these Regulations.

31.3.4. Bids submission for participation in the request for quotes by registered Participants. The bid is submitted in the form of an electronic document in accordance with the rules and requirements of the Procurement Organizer specified in the notice and documentation in the request for quotes. The bids submission by the Participants is carried out in accordance with clause 12 of these Regulations.

31.3.4.1. If less than two bids have been received before the deadline for bids submission, the Procurement Organizer has the right to extend the deadline for bids submission once, notifying the Operator of its decision. The duration of the new deadline for bids submission must be at least 4 (four) business days from the day following the notice of the extension of the deadline. Waiting for the decision of the Procurement Organizer to extend the deadline for bids submission is 2 (two) hours after the deadline for bids submission for participation in the request for quotes.

31.3.4.2. The organizer has the right not to renew the request for quotes if less than two bids have been received before the deadline for bids submission. In this case, the Organizer notifies the Operator of its decision within 2 (two) hours from the end of the deadline for bids submission for participation in the request for quotations, and the procedure moves to the stage of opening envelopes, at the same time the Operator sends bids from participants to the Organizer.

31.3.4.3. If the Organizer, within 2 (two) hours from the end of the deadline for bids submission for participation in the request for quotations, does not make a decision to extend the deadline for accepting bids, or to refuse to extend the deadline for accepting bids for a request for quotations, the Operator's AS will automatically extend the bids submission for request for quotations for 4 (four) business days from the day following the day of the beginning of such an extension.

31.3.5. Bids consideration for participation in the request for quotes is carried out in the manner specified in clause 17 of these Regulations.

31.3.6. After making a decision on the admission of participants, the procurement commission in the same protocol determines the results of the request for quotes.

32. Price monitoring

32.1. Price monitoring is an open procedure for which suppliers submit their commercial proposals, with the possibility of attaching documents signed by the QES.

32.2. The price monitoring procedure is carried out by submitting proposals for the execution of the contract and the cost of the execution of the contract by the Participants.

32.3. When choosing a list of suppliers to be notified about price monitoring, the Procedure Organizer has the opportunity to perform one or both of the following actions:

32.3.1. Specify a specific list of suppliers to be notified of price monitoring;

32.3.2. Indicate that notifications should be sent to all suppliers subscribed to the newsletter by All-Russian classifier of economic activities, products and services codes.

32.4. Organization and implementation of price monitoring consists of the following stages:

32.4.1. Publication on the electronic trading platform by the Organizer of a notice of price monitoring. The notice must contain:

- indication of the form of the procedure (price monitoring) and the form of its implementation;
- name and address of the organizer, last name, first name and patronymic of the person in charge, his phones, fax number and other necessary contact information;

- information about the items of the procurement procedure (name, quantity, unit of measurement, currency, etc.).

32.4.2. Change of documentation on price monitoring (if necessary); refusal to conduct price monitoring (if necessary) and posting information about it are carried out in accordance with the requirements of the Standard and this Regulation.

32.4.3. Bids submission for participation in price monitoring by registered Participants. The bid is submitted in the form of an electronic document in accordance with the rules and requirements of the Organizer of the procedure specified in the notice and documentation on price monitoring. The bids submission by the Participants is carried out in accordance with clause 12 of these Regulations.

32.4.4. Bids consideration for participation in price monitoring is carried out in accordance with the procedure specified in clause 17 of these Regulations. After making a decision on the admission of participants, the commission determines the results of price monitoring.

33. Qualifying selection

33.1. Tender, auction, reverse auction and request for proposals may have qualifying selection - an additional stage preceding the main procurement procedure.

33.2. Qualification selection consists of the following stages: acceptance of qualification bids, opening of envelopes, bids consideration and summing up of the procurement results. These stages are in essence similar to the corresponding stages of the main procurement procedure described in paragraphs 17,19,20.

33.3. After summing up of the results of the qualifying selection, the organizer publishes a notice of the main procurement procedure. At the same time, only participants who have passed the qualification selection have the opportunity to apply for participation in the main procurement procedure.

33.4. At any time after summing up of the results of the qualifying selection and before summing up of the results of the next stage of the procurement procedure, the organizer has the opportunity to exclude any participant from the list of those who passed the qualification selection.

33.5. The qualifying selection is declared invalid in one of the following cases:

33.5.1. At the end of the bid deadline, the number of bids submitted is less than two;

33.5.2. Based on the results of consideration of the qualification bids, the number of participants who have passed the selection is less than two.

34. Pre-selection

34.1. Pre-selection is an open procedure for identifying potential participants for a series of procurements. Prequalification identifies qualified and unqualified suppliers.

34.2. The pre-selection process is similar to qualifying selection (clause 33), but is separated into a separate procurement procedure. The results of the preliminary selection can be used in further procurement procedures. The list of qualified suppliers is available in the future for conducting closed procurement procedures (i.e., procurement procedures available only to those Participants who are determined by the Organizer). The period during which the results of the preliminary selection are valid is indicated in the notice and documentation on the preliminary selection. In this case, the specified period cannot exceed 3 (three) years.

34.3. Pre-selection consists of the following stages: bids submission, opening of envelopes, bids consideration and summing up of the procurement results. The final protocol is formed only for one lot. After preliminary selection, it is possible to include other suppliers in the list of qualified ones.

34.4. Pre-selection is recognized as invalid if at the end of the bids submission period, the number of submitted bids by lot is less than two.

35. Simplified procurement

35.1. Simplified procurement is a non-competitive method of procurement, in which its Organizer informs the Participants in advance about the need for products, invites them to submit bids, the procurement committee appointed by the Procurement Organizer considers them and rejects the procurement documentation that does not meet the requirements, can negotiate with the admitted Bidders regarding their bids, evaluates the relevant bids and determines the winner based on a set of criteria announced in the procurement documentation.

35.2. The simplified procurement procedure is carried out by submitting proposals for the execution of the contract and the cost of the execution of the contract by the Participants.

35.3. The rules for conducting a simplified procurement are established by the procurement Organizer in the notice and documentation on the simplified procurement.

35.4. Organization and conduct of simplified procurement consists of the following stages:

35.4.1. Publication on the Official website and on the electronic trading platform by the procurement Organizer of a notice of a simplified procurement.

35.4.2. The notice must contain:

- indication of the procurement method (simplified procurement);
- name, location of the customer;
- the name and address of the organizer of the simplified procurement, the last name, first name and patronymic of the person in charge, his phones, fax number and other necessary contact information;
- subject matter of the contract with an indication of the list of delivery of goods, performance of works, rendering of services;
- the initial (maximum) contract price or information that the initial (maximum) price is not announced;
- date and time of the bids submission deadline for participation in the simplified procurement;
- information on the date and time of the procedure for opening envelopes with bids for participation in the simplified procurement;
- information about the date of the selection stage and summing up of the results of the simplified procurement;
- information on the form, amount of the provision of the procurement bid security;
- information on the form, amount of the provision of contract performance security;
- information on the form, amount of provision of security for the advance repayment security;
- information on the form, amount of provision of security of performance of guarantee obligations.

35.4.3. Clarification of the simplified procurement documentation (when submitting relevant requests from the Participants) is made in accordance with the requirements of the Standard and these Regulations.

35.4.4. Bids submission for participation in simplified procurement by registered Participants. The bid is submitted in the form of an electronic document in accordance with the rules and requirements of the Procurement Organizer specified in the notice and documentation on simplified procurement. The bids

submission by the Participants is carried out in the manner specified in clause 12 of these Regulations.

35.4.5. After the end of bids submission for participation, the Organizer, analyzing the number of submitted bids, decides on the extension of the bids submission stage or the beginning of the envelope opening stage. When moving to the next stage, the envelopes are opened, and the procedure proceeds to the stage of bids consideration. Bids consideration submitted for participation in the simplified procurement is carried out in the following order:

- conducting the qualifying stage (clause 17 of these Regulations);
- carrying out the evaluation stage (clause 19 of these Regulations).

35.4.5.1. During the bids consideration (selection stage) for participation in a simplified procurement, the Procurement Organizer has the right to submit a request for clarification of the provisions of bids for participation in a simplified procurement in accordance with the procedure specified in clause 14 of these Regulations.

35.4.6. Selection of the Simplified Purchasing Winner.

35.4.6.1. The selection of the Winner is carried out by the procurement commission at a meeting after bids consideration. The procurement commission assigns a place to each bid for participation in a simplified procurement, starting with the first, relative to others as the degree of preference of the terms of the bid contained in them decreases, and if preference is measured in points, based on the calculated points.

35.4.6.2. The Procurement Commission recognizes as the winner of the simplified procurement the Participant who offered the best conditions for the performance of the contract and the bid for participation in the simplified procurement.

35.4.7. After the end of the stage of bids consideration, the Procurement Organizer publishes on the Official website and on the electronic trading platform an updated version of the notice of a simplified procurement with an attached file - an analytical note, which will display the choice of the Procurement Winner.

35.4.8. If necessary, the Procurement Organizer publishes on the Official website and on the electronic trading platform an updated version of the notice of a simplified procurement with an attached file of pre-contractual negotiations, which will display the results of pre-contractual negotiations.

35.4.9. The clarification of the results of the simplified procurement (when submitting the relevant requests from the Participants) is made in accordance with the requirements of the Standard and these Regulations.

35.4.10. After the publication of the notice with the attached file of the analytical note, as well as the file of pre-contractual negotiations (in the case of pre-contractual negotiations), the procedure ends. After 10 days after completion, the procedure goes into the «Archive» status.

36. Procurement in the execution of profitable contracts

36.1. Procurement pursuant to revenue contracts is a non-competitive method of procurement in which his advance Organizer informs the Participants about the need for products, invites you to apply appointed by the Organizer of the procurement the procurement Commission shall review them and reject does not meet the requirements of the procurement may conduct negotiations with admitted Participants in respect of their bids, assess the relevant bids and determines the winner on set criteria declared in the documentation for the procurement.

36.2. The procurement procedure for the execution of revenue contracts is carried out by submitting proposals for the execution of the contract and the cost of execution of the contract by the Participants.

36.3. The rules for conducting procurement in execution of revenue contracts are established by the procurement Organizer in the notice and documentation on procurement in execution of revenue contracts.

36.4. The organization and execution of procurements in execution of revenue contracts consists of the following stages:

36.4.1. Publication on the Official website and on the electronic trading platform by the organizer of the procurement of a notice of procurement in execution of revenue contracts.

36.4.2. The notice must contain:

- specify the method of procurement (procurement in execution of revenue contracts);
- name and location of the customer;
- name and address of the organizer of the procurement in execution of revenue contracts, surname, first name and patronymic of the responsible person, their phones, Fax number and other necessary contact information;
- subject matter of the contract indicating the list of delivery of goods, performance of works, rendering of services;
- the initial (maximum) price of the contract or information that the initial (maximum) price is not announced;

- date and time of the bids submission deadline for participation in the procurement in execution of revenue contracts;
- information about the date and time of the procedure for opening envelopes with bids for participation in the procurement in execution of revenue contracts;
- information about the date of the selection stage and summing up of the results of the procurement in execution of revenue contracts;
- information about the form and amount of providing procurement bid security;
- information about the form and amount of providing contract performance security;
- information about the form and amount of providing advance repayment security;
- information about the form and amount of providing security of performance of guarantee obligations.

36.4.3. Clarification of documentation on procurement in execution of revenue contracts (when submitting relevant requests from Participants) is made in accordance with the requirements of the Standard and these Regulations.

36.4.4. Bids submission for participation in procurement in execution of revenue contracts by registered Participants. The request is submitted in the form of an electronic document in accordance with the rules and requirements of the procurement Organizer specified in the notice and documentation on procurement in execution of revenue contracts. Bids submission by Participants is carried out in accordance with the procedure specified in clause 12 of these Regulations.

36.4.5. After the end of bids submission for participation, the Organizer, analyzing the number of bids submitted, decides whether to extend the bids submission stage or start the envelope opening stage. When moving to the next stage, the envelopes are opened, and the procedure proceeds to the stage of bids consideration. Bids consideration submitted for participation in the procurement in execution of revenue contracts is carried out in the following order:

- conduct of the qualifying stage (clause 17 of these Regulations);
- conducting the evaluation stage (clause 19 of these Regulations).

36.4.5.1. In the course of bids consideration (qualifying stage) to participate in the procurement pursuant to the revenue contracts, the Organizer of procurement has the right to request clarification of bids for participation in the procurement pursuant to the revenue contracts in accordance with the procedure defined in paragraph 14 hereof.

36.4.6. Selection of the winner of the procurement in execution of revenue contracts.

36.4.6.1. The Winner is selected by the purchasing Commission at a meeting after bids consideration. The procurement Commission assigns a place to each bid for participation in the procurement of revenue contracts, starting from the first one, relative to the others as the degree of preference of the bid conditions contained in them decreases, and if preference is measured in points — based on the points calculated.

36.4.6.2. Purchasing the Board recognizes the Winner of the procurement pursuant to the revenue contracts of the Participant which offered the best conditions of execution of the contract and bid for participation in the procurement pursuant to the revenue contracts.

36.4.7. After the end of the stage bids consideration, the organizer of the procurement publishes an updated version of the notice of the procurement in execution of revenue contracts on the Official website and on the electronic trading platform, with an attached file-an analytical note that will display the selection of the winner of the procurement.

36.4.8. If necessary, the procurement Organizer publishes on the Official website and on the electronic trading platform an updated version of the notice of procurement in execution of revenue contracts with the attached file of pre-contractual negotiations, which will display the results of pre-contractual negotiations.

36.4.9. Clarification of the results of procurement in execution of revenue contracts (when submitting relevant requests from Participants) is made in accordance with the requirements of the Standard and these Regulations.

36.4.10. After posting notice with the attached file analytical notes, as well as file pre-contractual negotiations (in the case of conduct of pre-contractual negotiations), the procedure ends. After 10 days after the procedure is completed, the status changes to «Archive».

37. Multi-stage procurement procedures

37.1. The purchasing procedure is multi-stage if it is possible to return it to the stage of accepting orders a certain number of times, not exceeding the maximum allowable number specified at the stage of creation.

37.2. A multi-stage procurement procedure can be carried out only for tenders and requests for proposals.

37.3. If the notice indicates «Possibility of attracting an unlimited number of persons», at all stages except the first it is possible for all registered Participants to submit bids on the ETP.

37.4. The multi-stage procurement procedure has the following features:

37.4.1. The qualifying stage is held at each stage. At the same time, selection based on the results of checking the fulfillment of requirements for participants is carried out only at the first stage, and for the declared subcontractors (co-executors) - also at those stages at which the composition of subcontractors (co-executors) changed;

37.4.2. Based on the results of each stage (except for the last), the customer will clarify the terms of the procurement documentation (including through negotiations with the procurement participants) and submit the updated proposals of the procurement participants to the next stage;

37.4.3. When preparing the procurement documentation for the second and subsequent stages (or its changes), the requirements for the products or the terms of the contract (with a corresponding change in the selection and evaluation criteria, as well as the procedure for evaluating bids), the timing or procedure for conducting procurement procedures may change;

37.4.4. When preparing the procurement documentation for the second and subsequent stages (or its changes), the subject of procurement, mandatory requirements for procurement participants and the corresponding selection criteria cannot be changed;

37.4.5. Rebidding is carried out only at the last stage;

37.4.6. The evaluation stage for the subsequent selection of the winner is carried out only at the last stage;

37.4.7. The possibility of negotiating with participants is available at all stages except the last one;

37.4.8. Each current stage can be paused / resumed. In this case, you can cancel the protocol of the current stage;

37.4.9. Any active procurement stage can be canceled, after that, if necessary, you can create a new one;

37.4.10. Each stage ends with a decision of the procurement commission to conduct the next stages of the procurement procedure or to complete it. Thus, a multi-stage procurement procedure can be completed ahead of schedule at any stage.

37.5. Information about the multi-stage procurement procedure (on the notification page), as well as the list of protocols for the procurement procedure (on the minutes page) are displayed separately for each stag.

38. Procurement procedures with multiple customers and multiple winners

38.1. A procurement procedure is a procedure with several customers (centralized procurement procedure), if within the framework of this procedure, carried out by a single Organizer, several Customers are given the opportunity to carry out similar procurements centrally. Lots of such procurement procedures may have different customer lists.

38.2. The procurement procedure is a procedure with several winners if it provides for the selection by the Organizer of several winning Participants with the distribution of the total order scope among them. Procurement procedures with multiple winners can be conducted for tenders, requests for proposals and requests for quotes.

39. Conducting rebidding

39.1. Rebidding is carried out in order to provide the Participants with the opportunity to voluntarily increase the preference of their bids by reducing the initial (specified in the bid) price.

39.2. The possibility of rebidding is provided during a tender and request for proposals.

39.3. The decision on the conduct of the rebidding procedure, as well as on the procedure for its implementation, is made by the procurement Organizer.

39.4. All Participants admitted to participate in the procurement at the selection stage of bids consideration are invited to rebidding.

39.5. Any number of admitted Participants can participate in the rebidding. The procurement participant has the right not to participate in it, then his bid remains valid with the previously announced price.

39.6. После After the announcement of rebidding by the procurement Organizer, the Operator's AS shall send invitations for rebidding to all admitted Participants, indicating in such an invitation the form, procedure for rebidding, terms and procedure for submitting proposals with new conditions.

39.7. Rebidding refers to the submission of technical and commercial proposals, with the possibility of reducing the price and changing the bid.

39.7.1. When conducting rebidding, Participants may be given the opportunity to voluntarily increase the preference of their bids by changing the following terms of the contract (without changing the rest of the terms of the bid), if they are the evaluation criteria and are provided for in the procurement documentation:

- price drop;
- reducing the supply time of products;
- decrease in advance payments.

39.7.2. This opportunity is provided to the Participants until the end of the submission of proposals with new conditions. When carrying out rebidding, the Participants, by the deadline established by the procurement Organizer, shall submit, in the manner prescribed for bids submission for participation in the procurement, documents defining the changed conditions of the bid for participation in the procurement. The participant has the right to withdraw the submitted offer with new conditions at any time before the end of the submission of offers with new conditions.

39.7.3. The organizer of the procurement has the opportunity to view all offers of the Participants with new conditions.

39.7.4. Upon completion of rebidding, the Organizer publishes the rebidding protocol, which is also posted in the Operator's AS. The publication of the rebidding protocol does not require the Customer to confirm its publication on the ETP.

39.8. After the rebidding and the publication of the rebidding protocol, the procurement procedure goes to the stage preceding the rebidding stage and the Organizer has the opportunity to determine the winner in the manner established for this procurement in accordance with the evaluation criteria specified in the procurement documentation.

39.9. The organizer of the procurement may decide to conduct a second rebidding.

40. Suspension and resumption of a lot in the presence of rebidding

40.1. The procurement organizer may suspend the procurement procedure while the complaint is being considered. In this case:

- Participants who have not submitted bids for participation in the suspended procurement procedure have the opportunity to submit a bid until the deadline for accepting bids is over;
- Participants who have already applied for participation in the procurement procedure will be notified of the suspension of the procurement procedure.

40.2. Suspension of the procurement procedure must meet the deadlines in accordance with the Standard. The publication of the suspension of the procurement procedure on the ETP is carried out automatically. Data on the suspension of the procurement procedure comes from the EOS- procurement.

40.3. The procurement organizer may resume the suspended procurement procedure or refuse to carry out the suspended procurement procedure. In this case, the Participants who have already applied for participation in the procurement procedure will be notified of the resumption of the procurement procedure or refusal to carry out the procurement procedure. When resuming the procurement procedure or refusing to carry out the procurement procedure, the deadlines in accordance with the Standard must be met. Publication of the resumption of the procurement procedure on the ETP is carried out automatically.

40.4. Until the resumption of the suspended procurement procedure or refusal to carry out the suspended procurement procedure, the AU retains the blocking of the Participant's funds (if he submitted a request for registration in the procurement procedure, but did not submit a bid for participation) or write off the Participant's funds (if he submitted bid for participation in the procurement procedure), in respect of funds in the amount of the fee for participation in such a procedure.

40.5. Upon receipt of an order to suspend as a result of a supplier's complaint, if there is a rebidding procedure in the lot, the Organizer shall transfer the suspension of the procurement procedure to the ETP. After receiving the order to renew the lot of the procurement procedure, the organizer sends messages with renewal to the ETP.

40.6. If, within the framework of the lot of the procurement procedure, a rebidding was announced, which ended at the time of receipt of the suspension order, the organizer shall form and publish a rebidding protocol. After the publication of the rebidding protocol, the organizer suspends the lot. If, after receiving the order, there is no need to change the composition of admitted participants, then the organizer has the opportunity to resume the lot of the procurement procedure with a change in the regulatory dates and continue the procurement in accordance with the Standard. If, after receiving the order, there is a need to change the composition of admitted participants, then the Secretary of the ZK after the renewal of the lot may:

- cancel the conducted rebidding - for this, the rebidding protocol is canceled;

- then cancel the protocol of consideration at the qualifying stage, formed before rebidding;
- after the cancellation of the protocol of consideration at the selection stage, the Secretary of the ZK may create a new protocol of consideration at the selection stage to amend the list of approved bids;
- after making changes to the list of admitted participants, the organizer has the opportunity to announce a new rebidding. At the same time, a new rebidding on the ETP starts with the prices that are current as of the date of the announcement of the new rebidding.

40.7. If, within the framework of the lot of the procurement procedure, a rebidding was announced, which was not completed at the time of the complaint, then the Organizer may suspend the lot of the procurement procedure. To do this, the Organizer sends a message to the ETP with the suspension of the lot of the procurement procedure. During the suspension of the lot before the date and time of the end of the rebidding on the ETP, the Procurement Participants have the opportunity to submit proposals for rebidding. On the ETP, upon the date and time of the end of the rebidding during the suspension of the lot, the bids submitted at rebidding are not opened and are not available to the Organizer, but the possibility of submitting new adjusted bids within the suspended rebidding is blocked.

40.8. After receiving the order, the Organizer can renew the lot of the procurement procedure in one of two ways - renew the lot with a change in the regulatory dates or change the lot. At the same time, the decision on rebidding is mandatory - cancellation or a new date and time for opening the envelopes.

40.9. If, after receiving an order to consider a complaint, there is no need to change the composition of admitted participants, the Organizer has the opportunity to resume the lot of the procurement procedure with a change in the regulatory dates or by creating a version of the lot change and continue the procurement.

40.10. If, after receiving the order, there is a need to change the composition of admitted participants, then the Organizer, after the renewal of the lot, may:

- cancel the conducted rebidding - for this, the rebidding protocol is canceled;
- then cancel the protocol of consideration at the qualifying stage, formed before rebidding;
- after the cancellation of the protocol of consideration at the selection stage, the Organizer can create a new protocol of consideration at the selection stage to amend the list of approved bids;

- after making changes to the list of admitted participants, the Organizer has the opportunity to announce a new rebidding. At the same time, a new rebidding on the ETP starts with the prices that are current as of the date of the announcement of the new rebidding.

40.11. If the in-person rebidding is not completed before receiving the suspension order, the Organizer may transfer the suspension of the lot of the procurement procedure to the ETP without waiting for the in-person rebidding to complete. In this case, after the transmission of the message with the suspension, the Participants' access to in-person rebidding is blocked on the ETP.

40.12. After receiving the order on the complaint, the Organizer resumes the lot of the procurement procedure.

41. Negotiating

41.1. If the Customer makes a decision to hold negotiations, the Operator's AS is sent documents-invitations to negotiations and information about the date and place of negotiations in the context of the participant.

41.2. ETP sends to the procurement participants invited to negotiations, notifications with an invitation to negotiations.

41.3. Negotiations with the participants are carried out by the Customer outside the ETP.

41.4. The results of negotiations with each of the participants are drawn up in a separate protocol. The protocols of the negotiations are published in the Operator's AS. The minutes contain, among other things, the date and time by which the participants can submit their final proposals. These protocols are available for viewing on the ETP in the closed part for all registered users (as well as for all users through the open part).

41.5. The participants with whom the negotiations were held, from the moment of the publication of the protocol and until the end of the submission of the changed proposals, have the opportunity to update the proposals by editing the previously saved bid, except for the price of the participant's bid.

41.6. The organizer, upon the expiration of the deadline for submitting the modified proposals, has access to the final proposals submitted by the participants.

42. Publication of the minutes of pre-contractual negotiations

42.1. Based on the results of pre-contractual negotiations, the Operator's AS shall publish the received protocols of pre-contractual negotiations no later than one

business day following the day of its signing. The protocols are available for viewing in the personal account of the Customer, Participant, Operator, as well as in the open part of the ETP for all users.

42.2. The Operator's AS sends a notification of the publication of pre-contractual protocols to the Customer and the Participant with whom the pre-contractual negotiations were held.

43. Contract conclusion in electronic form

43.1. The contract based on the results of the procurement procedure for SMEs is concluded using the software and hardware of the ETP and must be signed by the electronic signature of the person who has the right to act on behalf of the procurement participant, the customer, respectively.

43.2. The customer, within the period established by the notice of the procurement, sends to the person with whom the contract is concluded (the winner of the procurement or the only participant in the procurement), the draft contract, which is drawn up by including in the original draft of the contract attached to the procurement documentation, the terms of execution of the contract proposed in the bid for participation in the procurement by the person with whom the contract is concluded.

43.3. The person with whom the contract is concluded, within the period established by the notice of the procurement, is obliged:

43.3.1. place a contract signed by electronic signature using the ETP software and hardware. In the event of disagreements on the draft contract sent by the customer, the procurement participant draws up a protocol of disagreements indicating comments on the provisions of the draft contract that do not correspond to the notice, documentation and their bid, indicating the relevant provisions of these documents. The protocol of disagreements is sent to the customer using the ETP software and hardware. The customer considers the protocol of disagreements and sends the revised draft agreement to the procurement participant or re-sends the draft contract indicating in a separate document the reasons for refusal to take into account, in whole or in part, the comments contained in the protocol of disagreements.

43.3.2. provide the customer with the requested information and documents before signing the contract, through the functionality of the ETP.

44. Cancellation of protocols

44.1. If, on the basis of the order issued by the complaint resolution body, it is necessary to cancel the protocol or several protocols for the procedure (lot of the procedure), then the secretary of the procurement commission places information about the cancellation of the protocol on the ETP, depending on the stage of the procedure and the order. After the cancellation of the protocol, the secretary of the procurement commission has the opportunity to create a new protocol with the same type that was canceled or proceed to the cancellation of the previous protocol created as part of the procurement. If it is necessary to cancel a stage, then the secretary of the LC sequentially cancels all protocols for the stage in the reverse order of their creation - from the last created to the first. In this case, the status of the procurement procedure is changed to the previous one, and the canceled protocols are available in the user account of the ETP users with the status «Canceled».

45. Liability of the parties

45.1. For non-fulfillment or improper fulfillment of the provisions of this Regulation, users of the ETP are liable in accordance with the current legislation of the Russian Federation.

45.2. The Operator is not responsible for any damage, loss and other losses incurred by the Participant, the procurement Organizer, the Customer due to their failure to comply with the requirements of this Regulation, as well as in the following cases:

45.2.1. The users of the Operator's AS do not have computer equipment with the necessary set of software and hardware capabilities that meet the requirements for working in the Operator's AS;

45.2.2. The presence of software and hardware restrictions and settings that were contained in computer technology, which did not allow the Participant, the procurement Organizer, the Customer to fully work on the electronic trading platform;

45.2.3. Impossibility to work due to infection of computer equipment with viruses (in this case, the Operator's AS does not allow any information from computers infected with computer viruses to pass through);

45.2.4. Deficiencies in the operation of network systems and limitations, as well as failures in the operation of the hardware and technical complex, which led to

unregulated and unforeseen temporary disconnections from the Internet and did not allow full-fledged work on the electronic trading platform.

45.3. The operator of the electronic trading platform is not responsible for any damage, losses and other losses incurred by the users of the AS due to inadequate study of information regarding the operation of the electronic trading platform, such as:

45.3.1. Ignorance of users of organizations registered on the electronic platform as a Participant and (or) the procurement Organizer / Customer, the provisions of this Regulation, the Standard, neglect and improper fulfillment of all the requirements and procedures specified in this Regulation and documents in force on the electronic trading platform, which led to taking on additional, unnecessary, increased and unplanned obligations to another Party and negatively affected the commercial activity and business reputation of the Party on the electronic trading platform.

45.3.2. Failure to comply with the rules for storing the electronic signature key, transfer of the CEP key by the employee appointed as the person responsible for work on the electronic trading platform to third parties who do not have the appropriate authority.

45.3.3. Actions taken on the electronic trading platform by third parties due to their incompetence and ignorance of these Regulations, the Standard and the current legislation of the Russian Federation, which led to the assumption by users of additional, unnecessary, increased and unplanned obligations to other users on the electronic trading platform.

45.4. The customer of the procurement is responsible for the accuracy of the information contained in the documents and information, including for the bid of the QES, for actions performed on the basis of the specified documents and information, for the timely notification of the operator about changes in documents and information, for the replacement or termination of the specified documents (including replacement or termination of the QES).

46. Confidentiality

46.1. The parties are not entitled to disclose any confidential and / or proprietary information of one of the parties.

47. Force Majeure

47.1. The parties are exempt from liability for full or partial failure to fulfill their obligations under these Regulations, if such failure was the result of force majeure circumstances, namely: natural disasters, epidemics, explosions, fires and other emergency circumstances. In this case, the deadline for fulfilling obligations under these Regulations is postponed in proportion to the time during which such circumstances were in force.

47.2. The party for which the force majeure circumstances have occurred must immediately notify the Operator of the electronic trading platform in writing about the onset, expected duration and termination of force majeure circumstances, and also provide evidence of the named circumstances.

47.3. Failure to notify, or untimely notification of force majeure circumstances, entails the loss of the right to refer to such circumstances.

48. Dispute Resolution

48.1. In the event of a dispute, the Parties are considered to be: Operator of the electronic trading platform, Participant, procurement organizer / Customer, who have acceded to these Regulations.

48.2. The parties must make every effort to resolve, through direct negotiations, in a complaint procedure, to mutual satisfaction, all contradictions or disputable issues arising between them within the framework of this Regulation, on the basis of the current legislation of the Russian Federation.

48.3. Any Party may require the resolution of an unresolved contentious issue in court, in accordance with the current legislation of the Russian Federation.

49. Opening and maintaining accounts by the Operator of an electronic trading platform for conducting transactions to ensuring participation in procurement procedures in electronic form

49.1. The opening of accounts intended for conducting transactions to ensuring participation in procurement procedures in electronic form (hereinafter referred to as the account) is carried out in accordance with the following scheme:

49.1.1. When the Operator of the electronic trading platform makes a positive decision to register an organization as a Participant, the Operator opens an account for the Participant on the basis of the registration bid submitted by the Participant when completing the registration procedure on the electronic trading platform and

signed by its QES. The text of the bid is an integral part of the documents and information provided for registration (hereinafter - the bid for registration).

49.1.2. The Participant's account is divided into two sub-accounts - Free funds sub-account and Blocked funds sub-account.

49.1.3. The Operator opens an account for the Participant within 5 (five) business days from the date of receipt of the registration bid, in case of a positive decision on registration of the Participant.

49.1.4. The Operator informs the Participant about opening an account by sending a notification to his personal account and by e-mail, about his registration on the electronic trading platform, indicating the account details.

49.2. Account management procedure:

49.2.1. The Participant controls the balances and history of account transactions in real time.

49.2.2. All transactions on the account are carried out in the currency of the Russian Federation - rubles.

49.2.3. The account is credited with funds transferred from any account.

49.2.4. Funds credited to the account are accounted for on the Free Funds Sub-account.

49.2.5. In the cases stipulated by these Regulations, the Operator blocks the Participant's funds by reducing the amount of funds on the Participant's Free Funds Sub-Account with a simultaneous increase by the same amount of the balance on the Blocked Funds Sub-Account.

49.2.6. In the cases provided for by these Regulations, the Operator stops blocking (unblocking) the Participant's funds by reducing the amount of funds on the Sub-Account of Blocked Funds of the Participant with a simultaneous increase by the same amount of the balance on the Sub-Account of Free Funds.

49.2.7. In the cases provided for by these Regulations, if there is a bid for transferring the Participant's funds with an indication of the amount of funds, the Operator deducts funds from the Participant's account (Sub-account of free funds) and transfers the corresponding amount of funds to the Participant's account specified during registration, with a simultaneous decrease by the same amount of the balance on the Participant's free funds Sub-account. Funds are debited within the time frame established by the Standard. In this case, such a write-off is not carried out if the balance of funds accounted for on the Participant's Free Funds Sub-account is less than the amount of the fee for participation in the

procurement procedure - in this case, it is impossible to submit a bid for participation in the procurement procedure.

49.2.8. In the cases stipulated by these Regulations, the Operator deducts funds from the Participant's account (Sub-account of free funds) in the amount established in clause 4.2.1 of these Regulations, and transfers to the Operator's account (current account not intended for conducting operations to ensuring participation in procurement procedures) with a simultaneous decrease by the same amount of the balance of funds on the Participant's free funds Sub-account.

49.2.9. The date of transfer of funds, in the cases provided for by this Regulation, is the date of debiting these funds from the Operator's account.

49.2.10. Operations on the accounts of the Participant are carried out within the time limits established by these Regulations and in the following order:

49.2.10.1. The Participant makes a money transfer to the bank account of the Operator of the electronic platform specified in clause 49.2.10.4 of these Regulations.

49.2.10.2. A non-resident Participant of the Russian Federation makes a money transfer to the bank account of the Operator of the electronic platform specified in clause 49.2.10.4 of these Regulations. To make a transfer to participants who are not residents of the Russian Federation, you need to contact the bank to get up-to-date information about currency exchange rates, commissions, and other conditions.

49.2.10.3. The Operator credits funds to the Participant's account no later than 6 (six) hours after the Operator receives information from the credit institution about the Participant's transfer of the corresponding funds to the Operator's account. The data on the receipt of funds is updated by the Operator daily on working days, at 10:00, 12:00, 15:30, 18:00 Operator's time.

49.2.10.4. B In case of receipt, to the Operator's settlement account, intended for carrying out operations to ensuring participation in procurement procedures and indicated in the Participant's accreditation notice (settlement account 40702810510050001273 at PJSC VTB BANK, BIC (Bank Identifier Code)044525411, correspondence account 30101810145250000411) funds with errors in the purpose of payment, which do not allow the Operator to unambiguously identify the payment and enroll the received funds to the personal account of the Participant (there is no indication on the ETP of the State Corporation Rosatom-2, the number of the personal account is incorrect, the number of the personal account does not belong to the payer of funds, payment

for 3- x persons without specifying the name, etc.) - these funds are not credited to the personal account of the Participant. At the same time, the Operator makes a request to the Payer who transferred funds to provide clarifications on the received payment by sending a request to the e-mail (if data is available) or to the Participant's e-mail specified in the Participant's accreditation data. In the absence of a written response from the Payer or the Participant with a clarification on the received payment, within 2 (two) days from the date of sending the request, the funds are returned by the Operator to the payment details of the Payer without additional notification of the latter. A refund of funds credited as a result of an error in a payment order made by a Participant to the account of another Participant is made by the Operator if there is a request from the Payer sent through the User Support Center service located on the Internet at https://cpp.roseltorg.ru (bid an official letter to the appeal is required).

49.2.10.5. If the funds received from the Participant were recalled by the credit institution from the Operator's account due to an error in the Participant's payment order, the Operator debits the amount in the amount of the indicated funds from the Participant's personal account no later than 2 (two) hours from the moment of receipt The operator of information from the credit institution about the withdrawal of these funds.

49.2.10.6. The funds withdrawn by the credit institution are debited from the Participant's personal account in the following sequence:

- funds on the Participant's free funds subaccount.
- the funds on the Sub-account of the Participant's blocked funds.

49.2.10.7. The Operator debits funds on the Participant's account on the basis of his bid for participation, no later than 1 (one) hour after receiving such a bid.

49.2.10.8. Funds are blocked in the amount of the participation fee established in clause 4.2.1 of these Regulations, subject to the availability of appropriate funds on the Participant's Free Funds Sub-Account. Otherwise, bid submission for participation in the procurement procedure is impossible.

49.2.10.9. Funds on the Participant's Blocked Funds Sub-account are accounted for by the Operator separately for each specific procurement procedure.

49.2.10.10. The withdrawal of funds from the Participant's account when he submits a bid for participation in the procurement procedure is carried out in the amount established in clause 4.2.1 of these Regulations.

49.2.10.11. If the Participant has submitted a request for registration in the procurement procedure, but has not submitted a bid for participation in it before

the end of the deadline for accepting bids, the Operator at the end of the deadline for accepting bids / at the stage of opening envelopes unblocks funds on the Participant's account in accordance with these Regulations. The Operator ensures confidentiality in the process of opening and maintaining the Participant's accounts in analytical accounting and confidentiality of the associated document flow, including when interacting with a credit institution.

49.3. The procedure for maintaining accounts is carried out in accordance with the following procedure:

49.3.1. In case of debiting the funds specified in clause 4.2.1 of these Regulations, the Operator issues to the Participant an act of services rendered and an invoice by forming the specified documents in the Participant's personal account and sending them by registered mail with notification to the address indicated during registration. The Participant must return the second copy of the Act to the Operator with the signature of the head and the seal of the organization within 10 (ten) working days from the date of receipt.

49.3.2. The operator of the electronic trading platform (as well as the credit organization in which the Operator's Account is opened) is not responsible for errors or delays in payments made by other settlement organizations, and is not responsible for the consequences associated with the financial situation of other settlement organizations.

49.3.3. The Participant is responsible for the accuracy and completeness of the information, the authenticity of the documents provided to the Operator of the electronic trading platform.

49.3.4. The operator of the electronic trading platform (as well as the credit institution in which the Operator's Account is opened) is not responsible for the erroneous transfer (non-transfer) of funds associated with the incorrect indication by the Participant in the payment documents of the details of the recipient of funds.

50. The procedure for the provision of technical support services for users on the ETP and ensuring the quality of services provided by the technical support of the ETP Operator

50.1. ETP users are supported by the service of the ETP Operator - the User Support Center. The User Support Center accepts all requests from users regarding the operation of the ETP, and resolves all issues related to user requests related to the functionality of the ETP.

50.1.1. The User Support Center registers errors detected during the operation of the System. Provides advisory assistance in finding and eliminating the causes that caused the error, and also suggests alternative ways to work around the error and get the desired results. If it is impossible to correct the error during the diagnostics process, transfers it to the developers. Informs the initiator of the request about the restoration of the availability of ETP services.

50.1.2. The User Support Center notifies the Customer about the causes of incidents in the operation of the ETP and provides the results of the analysis of the causes of incidents related to the failure of the ETP, conducts an investigation at the initiative of the Customer.

50.1.3. The User Support Center informs the users of the ETP in advance about the technical and preventive work on the ETP, as well as about the occurrence of failures on the ETP, including placing the relevant information on the official page of the ETP.

50.1.4. The User Support Center provides consultations on the functionality of the System, informs about its changes and expansion of functionality.

50.1.5. Within the framework of technical and consulting support, issues are resolved:

- technical support is provided in terms of integration on the requests sent to the ETP User Support Center from the «Rosatom» User Support Center;
- the causes of the occurrence are diagnosed and errors are eliminated based on requests from users and the user support center of «Rosatom»;
- consultations are provided on setting up a workplace before starting work on the ETP. The consultations are within the scope of the system manual;
- provide general advice on registration on the electronic trading platform in accordance with the regulatory framework and technical features of the system;
- problems with the electronic signature key are revealed;
- consultations are provided on the functionality of the system at various stages of placing an order within the framework of the system user manual;
- consultations are provided on processing payments in order to ensuring participation in the auction and in payment of the ETP tariffs and the cost of the ETP Operator's services. Recommendations for eliminating errors in payments are issued, clarifications in payments are accepted for accounting;
- issues of restoring user credentials are being resolved;
- wishes and requests to improve the functionality of the ETP are accepted.

50.1.6. Within the framework of technical and consulting support, issues are NOT resolved:

- remote configuration of the workplace and installation and configuration of digital signature are not performed;
- the problems of setting up the connection with the servers of the electronic trading platform, due to the security policy of the User's network, the unstable operation of his provider and malfunctions on the data transmission channels outside the responsibility of the ETP, are not provided;
- requests for postponement of certain actions at different stages of participation in the auction are not accepted from participants in the order placement, if this is not provided for by law or other regulatory legal acts;
- requests for transferring funds to the personal accounts of other trading participants and for transferring funds transferred as part of participation in trading to an account for accepting payments for the Operator's services and vice versa are not accepted;
- requests to delete and block users are not accepted;
- consultations on trade documentation are not provided;
- consultations on the state of the participants' personal accounts are not provided;
- no consultation is provided on general issues of organization, programming and maintenance of the User's corporate information systems.

50.2. Bids to the ETP User Support Center are sent by means of a request indicating the information identifying the User and a description of the problem or issue that has arisen through:

- online request forms of the User Support Center - online system https://cpp.roseltorg.ru/newapp/, completed in writing according to the template;
- a telephone call to the multichannel telephone number of the User Support Center 8 (495) 276-16-26.

50.3. Calls to the User Support Center are accepted daily and around the clock. Answers to the questions received are sent to the User in writing using the User Support Center -online, if the appeal was created in the User Support Center - online, and by phone, if the User made an oral request. The response time to a written request to the User Support Center does not exceed 120 (one hundred twenty) minutes. The response time is understood as the period of time from the moment the user receives a written request to the User Support Center -online

system until the user is notified about the registration of the incident and the start of work on its solution by phone or by a reply letter, or until the moment of requesting information on the merits of the appeal or providing advice, recommendations or ready solutions. For oral communication, the average waiting time on the line is 30 (thirty) seconds.

50.4. The deadlines for processing requests from users are given in Table 1.

Table 1. Deadlines for processing requests from users

Description of the impact of the problem	**Processing time of the request (from the moment the request is received by the ETP Operator)**
Failure of the ETP, leading to the impossibility or leading to serious failures or inability to receive / incorrectly receive data from the EOS-procurements	no more than 2 (two) hours after receiving
Inoperability of important functions of the System, which have a serious impact on the activities of a large number of users. A significant drop in the performance of most of the ETP or functions that are used by a large number of users	no more than 3 (three) hours after receiving
Inoperability of individual ETP functions, for which there is no workaround. Significant drop in performance of individual functions	no more than 4 (four) hours after receiving
Insignificant loss of ETP functionality; a problem that can be circumvented at the moment; the user needs a consultation	no more than 24 (twenty four) hours after receiving
Cosmetic defect, the solution of which is not necessary for the full operation of the ETP	no more than 10 (ten) working days
Providing primary access to the ETP (opening an account) to the user of the controlling body of the customer / organizer, to the user-representative of the arbitration committees of the nuclear industry	no more than 8 (eight) hours, with notification of the user by e-mail

Description of the impact of the problem	Processing time of the request (from the moment the request is received by the ETP Operator)
Elimination of problems with access to the ETP / to certain open procurement procedures on the ETP of the user of the controlling body of the customer/organizer, the user-representative of the arbitration committees of the nuclear industry	no more than 4 (four) hours, with notification of the user by e-mail